

Meeting Minutes – 09/02/2024 – Part 1



1. Welcome & Apologies

Chair opened the meeting at 9am

Meeting attendees – RW JP AH PD NDX GA NH SW PCH NB RG JR RG

Apologies sent – AS PP

2. Declarations of interest

No declarations made.

3. Minutes of the last meeting – Part 1

Minutes agreed to be true and accurate. No matters arising. It was confirmed that Rentokil are still assisting the harbour.

4. Harbour update/risk report (JP)

Details of the Risk Report and External Audit were shared.

Lighting remains an issue. Small improvements have been made; a full upgrade is not viable at present. It was concluded lighting is sufficient at present but feedback from harbour users is welcome. If necessary, further amendments will be made to deliver reasonable light.

Safety concerns were raised over forklift use, harbour users must hold the correct certification when using forklifts and machinery. An action point was noted, JP will communicate with harbour users to ensure training is complete by end of April 2024. Seafood Cornwall Training will be running courses. Pothole repairs and waste management are ongoing.

One reportable incident involving a small vessel flooding out. No pollution or damage, vessel has been removed for repairs.

Repairs to market refrigeration units are complete. Conversations took place surrounding obsolete parts and the concession agreement. It was confirmed that a second opinion will be obtained.

5. AB Update

Rentokil has already been addressed.

Two items were discussed - The value of seafood to Cornwall and the Isles of Scilly report and the Strategic updates and concepts. A meeting will take place next week for further discussion.

Part 1 closed

Chairman