

Meeting Minutes – 10/01/2024 – Part 1



1. Welcome & Apologies

Chair opened the meeting at 9am

Meeting attendees – RW JP NDX GA AH NH AS SW PCH

Apologies sent – PD JR NB RG PP

Guests in attendance – TM

2. Declarations of interest.

No declarations made.

3. Minutes of the last meeting – Part 1

Minutes agreed to be true and accurate. No matters arising. A correction was made with regards to discussions surrounding the Fisherman's Rest. It was concluded that a lease will be issued to formalise agreements in the future.

4. Harbour update/risk report (JP)

Details of the Risk Report and External Audit were shared. No major concerns raised.

Ladder repairs, painting and gritting will take place when the weather allows.

The delivery of new bollards is expected in March.

Minor repairs have been noted on the maintenance schedule.

Safety concerns were raised over water points and lighting on the Mary Williams pier. An action point was noted to replace and secure missing lids. Conversations will be held with electricians over the addition of flood lighting as a temporary solution.

It was confirmed that Rentokil will be on site today to assist with an ongoing issue.

A significant conversation took place over communication methods. It was concluded that a bespoke email address will be introduced to allow for reporting of matters.

An action point was made to circulate a letter to harbour users stating the use of vehicles (forklifts) on harbour estate should have adequate cover and the operators hold appropriate tickets.

5. AB Update

New members of the AB have been introduced to the board. Several new members have experience with funding and fundraising. The first meeting of the year will be held next week.

TM shared that the Traffic Meeting has taken place between Town and County Councillors, Cornwall Highways and NPHC. A discussion took place over various aspects of the neighbourhood plan, roads and parking facilities. It was concluded that a Feasibility study for parking on a site up the Coombe will be completed before a future meeting with highways.

Part 1 closed

Chairman