**In attendance:**

Paul Durkin (PD) Chair

Nick Howell (NH)

John Lambourn (JL)

Tony Pearce (TP)

Laurence Hartwell (LH)

Peter Channon (PC)

Simon Cadman (SC)

Nick Downing (ND)

Rich Adams (RA)

1. **Apologies** received from: Tom McClure; Sue Bosworth; David Stevens.

2. **Declarations of Interest:** usual from JL

3. **Minutes of last meeting**

The minutes of the meeting on 26 May were approved and signed by the Chair.

4.**Matters arising:** To consider any matters arising from the minutes not elsewhere on the Agenda

*Operational Matters*

As there had not been a NPHC meeting in June, the operational matters agreed to be raised at our May meeting would be raised at the NPHC July meeting.

One further critical operational matter was raised by SC in relation to the lack of provision of ice – particularly for the sardine fleet. This posed a strategic risk to the port. The issues included maintenance, software and quality. It was recognised that the ice was provided by a separate “community” owned company. However, it was similar to the auction, in that it needed to function to provide the required services for the harbour users. PC tried to find the harbourmaster to discuss this urgent matter but he was away. It was agreed that the matter would be brought up as a matter of strategic risk at the July NPHC meeting.

**5. Commissioners Meeting**

PD reported that the June NPHC meeting was cancelled.

**6. Auction**

In addition to the “Perfect Landing” paper from LH and supplemented by DS, RA agreed to pull together the key matters that affect the “Perfect Buying” in discussion with Godfrey. These would be provided to the Commissioners in finalising key performance indicators and terms in the proposed licence agreement. It was recognised that for the auction to work properly that the boats, merchants and the auction had a part to play. The key matters that had to be addressed were:

Manpower resource

Unwashed boxes

Cleanliness (due to lack of staff?)

Quality and Grading

There was confirmation that he license terms also needed to include checks by the harbour and “penalties” for failures and that there needed to be a Plan B if the auction agreement “failed”/ unilaterally terminated.

**7. The Big Tide**

An update was given on the programme. Progress was being made including:

Health and Safety Assessment was in train

Use of Zone 3 was confirmed

Morrab Library was engaged to provide talks

The College agreed to help run the catering which would serve up to 150 people on the Friday and Saturday evenings and for children on the Sunday afternoon.

Questions were raised regarding the Fishermans Rest and the hulks in the old harbour. These would be raised with the Commissioners.

**8. AOB**

ND provided contact details of Morwind, a company involved in off-shore wind. This will be passed on to the committee moving forward on the recommendations of the WSP report.

A display/presentation on the future of the harbour should be considered as part of The Big Tide.

The next meeting will be on Friday 21st July at 2.30pm and resume on the third Fridays.

The meeting finished at 4pm.