



Newlyn Pier & Harbour Commissioners

Meeting Minutes – 12/12/2022

1. Welcome and Apologies.

Chair opened the meeting at 9am

Meeting attendees – RW KB JP SW GL AS AH PCH RG

Guests in attendance – PD, NH, TM

Apologies sent by JR PC GA NB PP

2. Declarations of Interest.

No declarations made.

3. Minutes of Last Meeting.

Questions were raised regarding the Water Hydrants and whether they have been looked at since the last meeting. A single quote of £60000 has been obtained with regards to repair works. A Conversation took place over the possibility of Harbour Staff carrying out the necessary works in the New Year as finding tradesman that are able to commit is proving a challenge. This will be considered once the Fish Market Concession has concluded in the new year.

The minutes from the previous meeting were agreed to be accurate.

4. Francis Clark to present accounts YTD 31ST March 2022

RW declared an interest as Francis Clark deal with his personal business accounts. The draft Accounts and Audit Completion Report were shared with the commissioners and key issues were discussed. The auditors have recommended that some properties that are considered to be investment properties opposed to non-tangible assets need to be revalued. The revaluations are scheduled for Friday 9th December.

Another Key area of concern is the completeness of Revenue, recent findings relating to Landing dues were discussed at length. Further conversations were deferred until next year when a review of all charges will take place. The draft Financial Statements were presented, copies are available should the Commissioners require a copy. The final set of Accounts will be published early next year.

5. Harbour update/risk report (JP)

JP shared that the GFA (Grant Funding Agreement) is in draft – currently awaiting Title Plans from Land Registry. JP is actively working with the Architects (WSP). Once funding has been achieved, public consultations will be scheduled. Discussions took place over the availability of funding and what surrounding areas have achieved. It was concluded that a small working group will need to be established once the GFA has come through.

PD left the meeting.



Newlyn Pier & Harbour Commissioners

The routine Port Marine Safety code has not flagged anything unmanageable. An external audit will be carried out by Peter Haddock in the new year. No major incidents have been reported, only minor floating hazards due to recent high winds.

The Recruitment Campaign has concluded and a successful candidate has been offered the position of DHM. A start date is to be confirmed. Jonathan, Jedna (DHM) and Teresa (Finance Control) sat on the interview panel.

The next Recruitment Campaign will be for a Night Watch person.

A written Berthing Policy is currently in draft form, this will be finalised in the new year with the aim to provide transparency and clarity for both Residents and Visitors.

Concerns over the condition and damage to the slip were shared with the commissioners. A survey will cost £10,000 and further investigations to fix the slip will be necessary.

It was agreed that the current slip needs to be fit for use so repairs are a matter of priority.

6. Penzance TC Expo (JP)

NH reported that the Environmental Agency were in attendance and conversations were held over the current trial breakwater blocks and the use of 2008/2009 wave technology around Penzance. Further conversations were held over Newlyn traffic, potential road changes and locations for a carpark. Cormac have quoted £14500 to carry out design work, installation of a bridge and a usable carpark for 200+ cars.

Andrew Archer (Cornwall Council) has advised that the projects may be able to be moved to a NSIP (Nationally Significant Infrastructure Project) which will bypass all Cornwall Council planning and be through within 18 months.

The commissioners concluded that a Further meeting should be scheduled with Andrew Archer

7. AB update (PD) & (RW)

Areas of concerns over the water hydrants were raised within point 3. The commissioners resolved to consider repair works to be taken in house after the HOT regarding the fish market have been finalised.

8. Cllr Louis Gardner SPF update (JP)

Louis Gardener attended a meeting and proved very supportive of needs. Louis signposted JP to making an application to gain sufficient funding to carry out all the necessary surveys to move the project process to REBA stage 3. RW urged the commissioners to consider whether services should be installed into Sandy Cove with regards to power, water and sewerage services as funding is currently available via MMO. The technical survey from WSP should be available towards the end of March 2023. A site visit is scheduled for the 15th December 2022. A significant discussion took place over possible sub projects, shared prosperity funds and the formation of strategy groups/ committees. Extraordinary meetings will be arranged where necessary.

Chair closed part 1 of the meeting

A handwritten signature in blue ink, appearing to read "Philip Wignall", is written over a dotted line. Below the signature, the word "Chairman" is printed.

Chairman