



## Vacancy - Chief Executive Officer/Harbour Master – Newlyn Pier and Harbour Commissioners:

**Location:** Cornwall

Located in the far Southwest, in the popular destination of Mounts Bay, Newlyn Harbour is a Trust Port set up by an Act of Parliament, with the responsibility to manage the harbour in an open and transparent way as detailed in the **Port Good Governance Guide** and related statute.

An exciting opportunity has arisen for an experienced Chief Executive Officer/Harbour Master to continue the work of developing the port and fulfilling the Commissioner's vision. The role is the public face of the harbour authority and plays a key role engaging with the community. The CEO/HM position is a commissioner and will work in collaboration with the Board as the collective Duty Holder so as inform the future strategy of the harbour and its role in the Fishing Industry.

Newlyn Harbour are looking for Leader who is comfortable working at all levels and continuously drives for improvement in both strategic plans, projects and the day to day running of the harbour. As CEO/HM the successful candidate will be responsible for the overall management and direction as the appointed competent person as detailed within the **Port Marine Safety Code**.

Candidates should have the relevant experience and or knowledge of ports and marine operations with a sound knowledge of relevant legislation, along with a strong ability to lead, motivate and further develop the harbour team.

This role is exceptionally varied and will see the successful candidate working with multiple stakeholder groups from the local community, governmental organisations, harbour users and the general public.

### **Key responsibilities, requirements include but are not limited to:**

- To contribute, inform and make decisions on NPHC's Vision and strategy in collaboration with the Duty Holder.
- To manage programme development and projects as they arise, PRINCE2 or equivalent qualification desirable.
- To ensure that NPHC complies with the Port Marine Safety Code.

- To lead the executive and manage the harbour on behalf of the Commissioners.
- To produce/manage the annual budget, financial accounts, after liaison with accountants and statutory auditors.
- To manage the harbour property portfolio, negotiate tenancy agreements and maintain assets.
- To safeguard and improve the port in line with AONB and MCZ's.
- Strong Leadership and communication skills.
- Mandatory, regulatory knowledge relevant to the statutory responsibilities of Harbour Master such as the PMSC, Harbour Act and Health and Safety at Work Act.
- Harbour Master's certificate or equivalent qualification desirable.
- STCW Qualifying Sea time
- To manage the immediate HR requirement
- To act as Clerk to the Commissioners, plan, organise and host commissioners' meetings.
- To liaise with the Advisory Board in accordance with the Harbour Revision Order
- To Act as 5P Area Commander in the event of oil spill.
- Maintain, renew the Port Waste Management Plan.

### **Additional Information**

**Salary:** 50 -55k pa (negotiable based on experience)

Interested candidates are to send a CV and covering letter to [info@newlynharbour.com](mailto:info@newlynharbour.com)

**Closing Date:** Midnight 5<sup>th</sup> November – Interviews tbc.