

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

**ORDINARY MEETING OF THE COMMISSIONERS HELD AT 0900 AM ON WEDNESDAY 10TH
March 2021 VIA CONFERENCE CALL**

In attendance: Rob Wing – Chairman

Kevin Bennetts

Rob Parsons

Anthony Hosking

Jim McKenna

Gus Lewis

Sam Winters

Abbie Smith

Robert George

James Roberts

Also, in attendance: Nil

Part 1

Agenda ID	NPHC Number		Action
C01	N150	<u>Apologies for Absence</u> Apologies were tendered for Paul Corin, John Thomas, Mike Warner and the late arrival of Kevin Bennetts and Anthony Hoskin.	RP
C02	N151	<u>Declarations of Interest</u> AH declared a personal interest in any item on the agenda as an active sea-going fisherman and boat owner operating on the harbour and as a Fish Merchant. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC, and as the owner of the vessel "Little Susie" moored in the harbour. RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market, and a Trustee of the National Lobster Hatchery which was a tenant on the harbour.	RP

C03	N152	<p><u>Minutes</u></p> <p><u>Resolved:</u> That the minutes (Part 1 and Part 2 summary) of the Ordinary Meeting held on 10TH January 2021 be approved as a correct record and signed by the Chairman.</p>	RP/RW
C04	N153	<p><u>Matters Arising</u></p> <p>RP highlighted the forthcoming county elections term end for present commissioners JM and JT on the 30th of May 2021. Further term end for AH, RG, and MW</p> <p>GL updated the board on treasury information in relation to the sale of white diesel and the impact on both the fishing and in particular the leisure industry.</p> <p>JM Updated the Commissioners on Cornwall Councils position with regard to Free Port Status and Cornwall Councils Cabinet not supporting any county wide bid.</p>	
C05	N154	<p><u>Port Marine Safety Code (PMSC) Duty Holder Update</u></p> <p>RP - gave his regular PMSC update to the duty holder once again informing them that all parties are both individually and collectively responsible in accordance with the code.</p> <p>RP – Updated the Commissioners as to the financial position post covid and the fleet position after the recent numerous detentions seen of the resident fleet post the unfortunate death of a crew member and interaction with the relevant agencies.</p> <p>RW – raised concerns over the recent interaction with agencies and the impact and how that potentially had a detrimental impact on port operations. RW tasked the HM to share experiences and lessons learnt with the relevant people, BPA and UKHMA.</p> <p>RP – informed the board on the official sign off of both the Oil Spill Contingency Plan and the Port Waste Management Plan. These plans are valid for five years from date of issue next due in January 2026.</p> <p>RP gave an update on the installation of additional water filtration to the chlorination plant due to the initial failure of the spring fed water system. RP confirmed that the Harbour had been on SWW.</p> <p>RP informed the board as to the delays and the forecast timelines for the formal handover of the fuel tank.</p> <p>RP briefed the board as to recent public enquiries for haulage user's operation on NPHC land and how the Commissioners will be marking out bays within the lorry park to meet VOSA and OTC regulations.</p>	RP

C06	N155	<p><u>Financial Update and Budget 2021/22</u></p> <p>The Commissioners were presented with the budget for the financial year 2021/2022. The HM informed the board on the challenges financially of last year and the knock-on impact this has had and will continue to have for this financial year. The HM briefed the board on the seasonal variances applied to the budget and the conservative approach recommended for the year.</p> <p>RW – reminded the board that NPHC had, quite rightly frozen its schedule of charges increase at the start of the Covid Crisis in March 2020. The Chairman continued that to increase NPHC charges now, whilst market fragility being as such, would not be the correct move for our customers.</p> <p>RP – Gave particular information to the proposed increase of insurance premium of 10% and the agreed negotiation by NPHC to accept the increase of 7%. The increase was centred around the public liability and the industry wide increase post Covid.</p> <p>Despite this increase the HM informed all that we had seen a reduction in waste costs since the installation of the fencing around the skip and the signing of an MOU with an alternative supplier for the recycling of both monofilament and trawl nets.</p> <p>RW- Instructed the HM that this budget is a living budget and will require <i>constant review</i>.</p> <p>RP – agreed and formally recommended to accept the budget for 2021/22 subject to the boards added criteria.</p> <p>Board Approved</p> <p>RP and AS confirmed that they will release a statement to that fact in relation to the freezing of charges for the forthcoming year.</p> <p>AH raised the point in relation to staff that the issuing of invoices and statements had improved significantly recently.</p>	RP AS
C07	N156	<p>Projects</p> <p>Concepts</p> <p>RP updated the board on the response to the concept plans released to the public.</p> <p>RP highlighted the requirement for assistance in capturing funds and the drafting/writing and submission of Business Cases and applications.</p> <p>RW supported the fact that there is a lot of potential funds and the capturing of the funds. The aspirational concepts released has created more focus</p>	

		<p>JM offered assistance in a voluntary capacity and happy to set up a meeting with Cornwall Council and CDC. JM highlighted, post elections, and the potential purchase of fish quota.</p> <p>SW happy to feed into any sub-committee and the recent free port status.</p> <p>Conference Facility</p> <p>RP showed the commissioners progress of the Harbours conference facility and the planned timelines for completion. The HM informed the board that Heads of Terms had been agreed with agencies for the smaller rental properties within the harbour block.</p>	
C07	N157	<p><u>Part 1 Closure</u></p> <p>The meeting <u>RESOLVED</u> to close Part 1 of the meeting at this point in the proceedings as matters of a confidential and personal nature were to be discussed</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 10th MARCH 2021

1. Minutes

The minutes (Part 2) of the Ordinary Meeting held on 10th January 2021 were approved as a correct record and signed by the Chairman.

2. Matters Arising

There were no matters arising from the minutes.

3. PMSC and operational Update

The Board received their usual Port Marine Safety Code update relating to incidents, Near misses and security and agency liaison.

4. Chairman's Business

None

5. AOB

The date of the next meeting to ~~XXXXXXXXXXXX~~ 8

The meeting closed at 10:42hrs.



Chairman