

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

ORDINARY MEETING OF THE COMMISSIONERS HELD AT 0830 AM ON THURSDAY 15th May 2020 VIA CONFERENCE CALL

In attendance: Rob Wing (Chairman) (RW)
 Kevin Bennetts (Vice) (KB)
 Robert George (RG)
 Anthony Hosking (AH)
 Rob Parsons (RP)
 Sam Winters (SW)
 Jim McKenna (JM)
 Paul Corin (PC)

Also in attendance: Nil

Part 1

Agenda ID	NPHC Number		Action
C01	N112	<u>Apologies for Absence</u> There were apologies for absence from John Thomas	
C02	N113	<u>Declarations of Interest</u> AH declared a personal interest in any item on the agenda as an active sea-going fisherman and boat owner operating on the harbour. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC, and as the owner of the vessel "Little Susie" moored in the harbour. RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market, and a Trustee of the National Lobster Hatchery which was a tenant on the harbour.	
C03	N114	<u>Minutes</u> Resolved: That the minutes (Part 1 and Part 2 summary) of the Ordinary Meeting held on 23 April 2020 be approved as a correct record and signed by the Chairman.	RP
C04	N115	<u>Matters Arising</u> There were no matters arising from the minutes	

C05	N115	<p><u>Port Marine Safety Code (PMSC) Duty Holder Update</u></p> <p><i>RP gave his regular PMSC update to the duty holder once again informing them that all parties are both individually and collectively responsible in accordance with the code.</i></p> <p>RP gave an update on the removal of both the Sara Shaun and the Filidelfia and commented that this was further positive steps taken by WS&S in moving forward towards a joint ethos of harbour improvements. Smaller vessels were intended to be removed namely the Cornish Lass and the Lisa. Further reports to follow.</p> <p>Focus during the pandemic had been on financial survival but essential maintenance had been undertaken by way of ladder rail replacement and repair.</p> <p>RP reported that he was still looking at methods to repair the pylons but with the majority of companies on furlough interaction with them had been scarce.</p>	
C06	N116	<p><u>COVID 19</u></p> <p>RP gave an update to the board on what the Harbour Management have done thus far in response to the Global Pandemic, in particular:</p> <p>Income – Further to the previous meeting RP informed the board that fish prices were still depressed in comparison to last year but were less fragile than the beginning of the pandemic. Retail sales were strong, which is helping hugely but the risk to the board at present was the market overhead. RP reported that he is liaising with the auctioneers to discuss market size and how to maintain social distancing. At the time of the meeting cash in bank was reducing but invoices were planned to put out now that the customer base has had time to receive grant funding. RP informed the board that all direct debits had been stopped to have full control over the payment of creditors</p> <p>South West Water Liability – Rp Reported that he has had discussions regarding the sewerage charges levied by SWW over the last 5 years. RP commented on the numerous visits and disputed charges and that recent installation of meters will bring the account into line. Present liability stands at circa £43k for water runoff and sewerage charges based upon rateable value.</p> <p>Leisure craft - RP informed the board that leisure craft were still not being received from outside the port until further notice. This was raised due to the recently release RYA guidance on leisure users.</p> <p>Operations – Plexi glass had been ordered to get the office opened to the public but due to the high demand the delivery date was not until the end of July. RP informed the board that the office will remain physically closed to</p>	<p>RP</p> <p>RP</p> <p>RP</p>

		the public but will operate a distanced reception service to receive payments should customers be able to. NHS interest – RP informed the board that NHS reps had been in touch with the harbour and requested to place Posters around the Harbour estate relating to COVID 19, which had been approved.	
	N117	Projects - RP informed the board that NPHC had recently applied to both the MMO and the Fishmongers guild for funding to upgrade the ground floor of the custom house for small scale processing and direct sales.	
C07	N106	Part 1 Closure The meeting RESOLVED to close Part 1 of the meeting at this point in the proceedings as matters of a confidential and personal nature were to be discussed	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 18 SEPTEMBER 2019

1. Minutes

The minutes (Part 2) of the Ordinary Meeting held on 23rd April 2020 were approved as a correct record and signed by the Chairman.

2. Matters Arising

There were no matters arising from the minutes

3. Covid 19 Update

The Board received a further update on the personnel presently furloughed and the planned continuation of the JRS

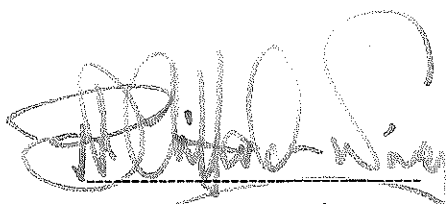
4. Chairman's Business

None

5. Any Other Business

The date of the next meeting to be confirmed.

The meeting closed at 09.10hrs.



Chairman

