

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

ORDINARY MEETING OF THE COMMISSIONERS HELD AT 0830 AM ON THURSDAY 23RD APRIL 2020 VIA CONFERENCE CALL

In attendance: Rob Wing (Chairman) (RW)

Kevin Bennetts (Vice) (KB)

Robert George (RG)

Anthony Hosking (AH)

Rob Parsons (RP)

Sam Winters (SW)

Also in attendance: Nil

Part 1

Agenda ID	NPHC Number		Action
C01	N100	<p><u>Apologies for Absence</u></p> <p>There were apologies for absence from Paul Corin and Jim McKenna</p>	
C02	N101	<p><u>Declarations of Interest</u></p> <p>AH declared a personal interest in any item on the agenda as an active sea-going fisherman and boat owner operating on the harbour.</p> <p>RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC, and as the owner of the vessel "Little Susie" moored in the harbour.</p> <p>RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market, and a Trustee of the National Lobster Hatchery which was a tenant on the harbour.</p>	
C03	N102	<p><u>Minutes</u></p> <p><u>Resolved:</u> That the minutes (Part 1 and Part 2 summary) of the Ordinary Meeting held on 4 March 2020 and the minutes (Part 1 and Part 2 summary) be approved as a correct record and signed by the Chairman.</p>	RP
C04	N103	<p><u>Matters Arising</u></p>	

		RP Highlighted that NPHC 91, Pylons, is still being actioned, but due to the almost removal of harbour income the date of works start remains unclear due to the pandemic and NPHC 92, Schedule of Fees and charges, has not been implemented due to the COVID 19 Pandemic in accordance with email communication with the board.	
C05	N104	<p><u>Port Marine Safety Code (PMSC) Duty Holder Update</u></p> <p>RP gave his regular PMSC update to the duty holder once again informing them that all parties are both individually and collectively responsible in accordance with the code.</p>	
C06	N105	<p><u>COVID 19</u></p> <p>RP gave an update to the board on what the Harbour Management have done thus far in response to the Global Pandemic, in particular:</p> <p>Income - NPHC initially reduced to minimal income at the outset with the wholesale European markets shutting down. The past weeks had seen an increase in retail which has stabilised the fish prices, albeit hugely reduced to what we normally see. Examples such as Sole Prices, usually circa £16 per kilo were down to £5 to £7 per kilo. Leisure income has stopped and general income down to around 30% of what is usual. RP informed the board that the priority was to keep the market and services going.</p> <p>RP informed that NPHC had been in communication with Barclays regarding possible business interruption loans moving forward.</p> <p>RP informed the board that at present 5 members of NPHC staff had been furloughed via the Job Retention Scheme and recent communication from the DfT had approved the action. This has raised questions regarding trust port status as a public body as Trust Ports do not receive any fixed income from Gov't. This has been raised with the BPA and Port governance at the DfT as this Public Sector Tag places limits on commercial possibilities for the harbour. Board will be updated in due course.</p> <p>RP informed the board that the schedule of charges for this financial year had been frozen, which saw the inflation increase for this financial year.</p> <p>Operations – RP reported that an increased level of comms had taken place between NPHC and the DfT and that direct contact had been made with the DfT Deputy Director, who has been charged with the COVID 19 Maritime response. The situation for all is very much disrupted and any guidance received will be passed as and when it passed.</p> <p>Fish Market is staying open, but RP raised the concern regarding the overhead. RW highlighted that it is essential in these uncertain times that the fixed overheads be understood and that it is essential that the DfT's position on when and if required to assist is clear.</p>	<p>RP</p> <p>RP</p> <p>RP</p>
C07	N106	<p><u>Part 1 Closure</u></p> <p>The meeting <u>RESOLVED</u> to close Part 1 of the meeting at this point in the proceedings as matters of a confidential and personal nature were to be discussed</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 23 APRIL 2020

1. Minutes

The minutes (Part 2) of the Ordinary Meeting held on 4 March 2020 were approved as a correct record and signed by the Chairman.

2. Matters Arising

The Board was advised that the approved budget for the financial Year 20/21 now void due to the covid 19 Pandemic

3. Covid 19 Update

The Board received an update on the personnel presently furloughed and issues surrounding the Business Interruption Loan

4. Chairman's Business

None

5. Any Other Business

The date of the next meeting was set as Friday 1st May (Subject to change)

The meeting closed at 09.10hrs.

Chairman

