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22 January 2020

NEWLYN PIER & HARBOUR COMMISSIONERS

A meeting of the Advisory Board will be held as follows: - (Please note change of venue)

DATE WEDNESDAY 29 JANUARY 2020

TIME 14.00 hrs

VENUE SEAFOOD CORNWALL TRAINING HUB (The Nissan Hut on The Strand, Newlyn)

Elaine Baker
Commission Administrator

TO: All members of the Advisory Board
 Harbour Master
 Chair – NPHC Board for information

29 JANUARY 2020

AGENDA

PART ONE

Welcome

To formally welcome new members to the Advisory Board.

Questions from Members of the Public

A period of 15 minutes will be set aside at the beginning of the meeting to enable members of the public to put questions to members of the Advisory Board in respect of the Part 1 agenda.

1. Apologies for Absence

2. Declarations of Interest

Members of the Advisory Board are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Appointment of Chair of the Advisory Board

The Advisory Board to appoint a Chair from amongst its membership.

4. Appointment of Vice-Chair of the Advisory Board

The Advisory Board to appoint of Vice-Chairman from amongst its membership.

5. Minutes

To receive the minutes (Part 1 and Part 2 summary) of the meeting held on 21 August 2019 (copy attached).

6. Matters Arising

To consider any matters arising from the minutes.

7. Timetable of Meetings

To approve a timetable of meetings for 2020 to coincide with Commissioner Board meetings.

8. Terms of Reference

To approve the draft terms of reference which had previously been considered to Advisory Board members for comments which have incorporated into the revised version 2 as attached.

9. Harbour Strategy 2050

The Harbour Master to report on the recent Commissioners meeting regarding the Advisory Board's function and strategy moving forward.

10. Exclusion of the Press and Public

The Board is asked to pass the following resolution: -

"That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

29 JANUARY 2020

AGENDA

PART TWO

11. **Minutes**

To receive the minutes (Part 2) of the meeting held on 21 August 2019 (copy attached for members of the Advisory Board only).

12. **Matters Arising**

To consider any matters arising from the minutes.

13. **Any Other Business**