

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

ORDINARY MEETING OF THE COMMISSIONERS HELD AT 1.00 P.M. ON WEDNESDAY 6 NOVEMBER 2019 IN THE HARBOUR BOARD ROOM

In attendance: Rob Wing (Chairman) (RW)

Kevin Bennetts (KB)
Robert George (RG)
Rob Parsons (HM)
Sam Winters (SW)

Also in attendance: Elaine Baker (EB), Commission Administrator

Local Residents: Maxine Collier
Hannah Ladd
Bradley Cain, Local Shipwright
Shaun Mulholland, Local Butcher, St Just

	<p><u>Public Questions to the Board</u></p> <p>In advance of the commencement of the meeting the Chairman made a brief statement on the new arrangements for the submission of public questions to the Board. In future, written questions submitted to the Harbour Master at least five working days before the meeting would be provided with a full response at the meeting. Questions received without the appropriate notice would receive a written response within five working days of the date of the meeting at which the question was raised. These new arrangements were with immediate effect.</p>	All to note
NPHC 60	<p><u>Apologies for Absence</u></p> <p>There were apologies for absence from Paul Corin and Jim McKenna.</p>	
NPHC 61	<p><u>Declarations of Interest</u></p> <p>RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC, and as the owner of the vessel "Little User" moored in the harbour.</p> <p>RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market, and a Trustee of the National Lobster Hatchery which was a tenant on the harbour.</p>	EB

<p>NPHC 62</p>	<p><u>Minutes</u></p> <p><u>Resolved:</u> That the minutes (Part 1 and Part 2 summary) of the Ordinary Meeting held on 18 September 2019 be approved as a correct record and signed by the Chairman.</p>	<p>EB</p>
<p>NPHC 63</p>	<p><u>Matters Arising</u></p> <p>There were no matters arising from the minutes.</p>	
<p>NPHC 64</p>	<p><u>Timetable of Meetings 2020</u></p> <p><u>RESOLVED:-</u> That meetings be held on the first Wednesday of each month commencing from 4 December 2019. All meetings to be held in the Harbour Board Room commencing at 1300hrs.</p> <p>A timetable of scheduled meetings would be circulated to all Commissioners via email and placed on the harbour website. There would be flexibility to cancel meetings if there was a lack of business to be transacted but a least a week’s notice of cancellation would be provided.</p> <p>The next meeting on 4 December 2019 to include annual joint meeting with the Advisory Board.</p>	<p>RP / EB</p> <p>All to note</p>
<p>NPHC 65</p>	<p><u>Port Marine Safety Code (PMSC) Duty Holder Update</u></p> <p>In his capacity as Duty Holder the HM gave his regular update on the requirements of the PMSC, which included a recent satisfactory inspection by the harbour’s Designated Person. Work on new general powers and legislation continued, however the MCA remained content with the current powers. A consultation process would be undertaken at the appropriate time but would not now include the Department for Transport (DfT).</p> <p>Issues regarding Waste Disposal had been discussed with the Designated Person as part of his recent inspection. All audits had been completed satisfactorily, and harbour competence also remained satisfactory. Work would continue on reviewing the Maritime 2050 Plan, but guidance from the DfT had advised that this be put on hold due to uncertainty of Brexit.</p> <p>There had been some interruptions in service to the navigation aids due to the recent adverse weather conditions, particularly the lighting on the North Pier but was now fully operational. All reported incidents were weather related due in particular to tidal heights which had resulted in damage to handrails. Discussions regarding the Mounts Bay swimmers and Jet Skis was continuing and was likely to attain national interest due to the issue over the definition of a vessel and action to be taken. The Harbour master maintained his position regarding the use of Collision Regulations as the defining regulation and commented that a three-</p>	

<p>NPHC 65 cont.</p>	<p>strike system was to introduced in partnership with Hayle, Mousehole and Penzance harbours to avoid any reoccurrence of the recent problems. A licensing system for the use of jet skis in the bay was also being considered and would be discussed at the next British Ports Association meeting in December.</p> <p>The Harbour master confirmed that work on the installation of barriers on the quays to restrict public access was continuing, the high risk areas had now been defined and these would be closed to the public. New sealed waste bins had been sited on the harbour to improve waste collection and would be used for all general waste collection. Work was also progressing on the new waste stream area, with work currently focussed on access. The aim was to provide an improved secure skip based facility to reduce fly tipping and reduce increasing waste removal costs.</p> <p>New fenders were being installed and the area around the ice berth had recently been risk assessed as it had been deemed to be unsafe.</p> <p>The Board was advised that in Part 2, it would be asked to ratify the recommendations of the Interview Panel following completion of the interview process for new Commissioners and Advisory Board (AB) members.</p>	
<p>NPHC 66</p>	<p><u>Projects & Shipwright Presentation</u></p> <p>Fish Boxes- the Board was advised that the project had been completed but that in view of the poor quality of the boxes that had been delivered the MMO was currently seeking a new supplier. The new boxes were now with the new auctioneer. Fuel Tank – work was progressing on the installation of the new tank in the shed area. However, despite the issuing of the Marine Licence, endorsement of the scheme was required from Natural England which had delayed installation. A number of further procedures needed to be completed, which involved another licensing process but the MMO was helping the harbour to expedite as soon as practicable. It was hoped that the tank and pipework would be completed by mid December. The original shed frame which was still in good repair was to be relocated on Sandy Cove.</p> <p>Shipwright Presentation – the Board received a presentation from Bradley Cain, a local Shipwright on a proposal to utilise Sandy Cove as a boatyard as there was a large demand for such facilities in the local area for the laying up, and storage of vessels during the winter months. It was anticipated that Sandy Cove could facilitate up to a maximum of 70 boats which could bring in additional revenue of circa £45k based on potential figures. The first stage of the proposal was to provide boat storage, with power and water and additional security. However, there was potential for this to be developed at a later stage with the installation of a slipway and cradle etc., which could potentially provide much needed employment opportunities. The Harbour master stated that services were not currently available on the site and that this would be an</p>	

<p>NPHC 66 cont.</p>	<p>additional capital cost as there were currently no funding opportunities for such a project. However, he welcomed the proposal which he felt could bring much needed skills into the harbour. The Harbour master acknowledged that this was at concept stage and that a detailed proposal needed to be developed, including looking at all grant funding and employment opportunities. He felt that this was a good opportunity for a business case to be developed in 2020 and brought forward to the Board for consideration.</p> <p>The Chairman commented that the Commission was committed to providing the necessary skill bases to support the fishing industry and welcomed the initial concept and the staged approach to a potential development opportunity.</p> <p>Following detailed discussion the Board gave its support in principle to the initial concept proposal and AGREED to delegate authority to the Harbour master to develop a detailed business case to be brought to a future meeting of the Board for consideration. SW, as an employee of Cornwall Marine Network, confirmed that he would assist in investigating grant funding opportunities.</p>	<p>RP / SW</p>
<p>NPHC 67</p>	<p><u>Financial Update</u></p> <p>The Board was advised that the current bank balance was £120,000 due to a reduction in fish landings as a consequence of the recent bad weather. Current total debtors was £351,917 with work due to commence to address this in the coming weeks.</p>	
	<p><u>Question</u></p> <p>Shaun Mulholland outlined a proposal to the Board for the stationing of a mobile food outlet on the harbour quays. Following discussion with the Harbour master, the interest for such a service had been initially trailed on Baron's Square but objections had been received from Cornwall Council regarding proximity to the public highway. Mr Mulholland gave the Board an outline of his business proposal and his idea for providing fishermen with good quality prepared food. Following consideration the Board AGREED to issue a temporary licence to Mr Mulholland to operate a mobile food service on the quays, subject to confirmation that he had the necessary licences in place to support his business. The Board AGREED to delegate authority to the Harbour master to issue a temporary licence, subject to conditions and for the operation of the facility to be brought back to a future meeting of Board for review, prior to the issuing of a permanent licence.</p>	<p>RP</p> <p>RP</p>
<p>NPHC 68</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting RESOLVED to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 6 NOVEMBER 2019

1. Minutes

The minutes (Part 2) of the Ordinary Meeting held on 18 September 2019 were approved as a correct record and signed by the Chairman.

2. Matters Arising

The Board was provided with an update on Cllr John Lambourn's continued membership of the AB following the receipt of guidance from Cornwall Council.

3. W Stevenson & Son Ltd. (WS&S Ltd.) and Ocean Fish

The Board received an update on the progress of changes on the harbour following the completion of the purchase of a controlling share of WS & Stevenson Ltd. by Ocean Fish and, in particular the fish market operation.

4. Appointment of Newlyn Commissioners and Advisory Board Members

The Board approved the recommendations of the Interview Panel for the appointment of new Commissioners and members of the Advisory Board following the completion of the formal interview process.

5. Chairman's Business

None

6. Any Other Business

The Harbour master gave the Board an update on progress regarding the revitalisation of the Fish Festival and the formation of a new committee to take the project forward.

The meeting closed at 14.35hrs

Chairman