

TELEPHONE
01736 362523

FAX
01736 332709

EMAIL
harbourmaster@newlynharbour.com

Rob Parsons
HARBOUR MASTER
&
CLERK TO THE COMMISSIONERS



Harbour Office
Newlyn
Penzance
TR18 5HW

11 September 2019

NEWLYN PIER & HARBOUR COMMISSIONERS

A meeting of the Board will be held as follows: -

DATE WEDNESDAY 18 SEPTEMBER 2019
TIME 13.00 hrs
VENUE BOARD ROOM, NEWLYN HARBOUR

Elaine Baker
Commission Administrator

TO:

Rob Wing - Chairman
Kevin Bennetts – Vice-Chairman

Paul Corin
Robert George
Anthony Hosking
Jim McKenna

Rob Parsons
James Roberts
John Thomas
Sam Winters

18 SEPTEMBER 2019

AGENDA

PART ONE

PART A

1. **Apologies for Absence**

2. **Declarations of Interest**

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. **Minutes**

To receive the minutes (part 1 and part 2 summary) of the Ordinary Meeting held on 3 July 2019 (pages 1 – 9) and the Extraordinary Meeting held on 30 July 2019 copies attached (pages 1- 3).

4. **Matters Arising**

To consider any matters arising from the minutes.

5. **Port Marine Safety Code (PMSC) Duty Holder Update**

The Board to receive an update on reported incidents and recent Maritime & Coastguard Agency (MC) Audit.

6. **Recruitment update**

The Board to receive an update with on the interview process of potential new Commissioners and Advisory Board (AB) Members.

7. **Advisory Board Communications**

The Board to be updated on communications with the AB, including comments arising out of its last meeting held on 21 August 2019.

8. **Projects**

Harbour Master to update the Board on the progress of harbour projects.

9. **Financial Update**

The Board to receive an update on the harbour's current financial position.

Part B

12. Public Questions

Fifteen minutes will be set aside for members of the public to put questions to Commissioners relating to the harbour.

13. Exclusion of the Press and Public

The Board is asked to pass the following resolution: -

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

4 SEPTEMBER 2019

AGENDA

PART TWO

14. Minutes

To receive the minutes (part 2) of the Ordinary Meeting held on 3 July 2019 (pages 10 - 11) and the Extraordinary Meeting held on 30 July 2019 (pages 4 - 8) (copies attached for members of the Board only).

15. Matters Arising

To consider any matters arising from the minutes.

14. W Stevenson & Sons Ltd (WS&S Ltd.) and Ocean Fish

The Board to receive an update from the Harbour Master on the current position.

15. Cllr J Lambourn Advisory Board Membership

The Board to be informed of recent issues concerning Cllr Lambourn's membership of the AB.

16. Chairman's Business

17. Any Other Business