

NEWLYN PIER AND HARBOUR COMMISSIONERS

MEETING OF THE ADVISORY BOARD HELD AT 4.00 P.M. ON WEDNESDAY 18 APRIL 2018 IN THE BOARD ROOM, NEWLYN HARBOUR

In attendance: Keith Owen - Chairman Community Leader (KO)
Simon Cadman - IFCA (KB)
Joe Clive – Fish Merchant (JC)
John Lambourn – Penzance Town Council (JL)
Tom McClure – Under 10m Catching Sector (TMcC)
Laurence Hartwell – Community (LH)
Andy Wheeler – CFPO (AW) (Substitute member for Paul Trebilcock)

Also in attendance: Rob Parsons – Harbour Master (RP)
Lucy Parsons – Programme Manager (LC)
Elaine Baker, Commission Administrator (EB)

AB.18	<u>Apologies for Absence</u> There was an apology for absence from Paul Trebilcock.	EB
AB.19	<u>Declarations of Interest</u> None received.	
Prior to the commencement of the formal business of the meeting the AB received a tour of the completion of Phase 1 of the refurbishment of the fish market which included a new fish market reception area, offices and ancillary accommodation together with a new Board Room. The Harbour Master responded to questions from AB members regarding the new facilities.		
AB.20	<u>Minutes</u> RESOLVED: That the minutes (Part 1), including the Part 2 summary of the meeting held on 10 January 2017, be approved and signed by the Chairman.	EB
AB.21	<u>Matters Arising</u> On minute no. AB.13/17 (Matters Arising) the Harbour Master referred to the appointment of additional members to the AB, and confirmed that the Board of Commissioners would be asked to approve the appointment of Colin May – Marine Management Organisation and Paul Durkin, Chairman Pirates Rugby Club at its meeting on 2 May 2018.	RP / EB

<p>AB.22</p>	<p><u>Harbour Master's (Part 1) Report</u></p> <p>The AB received an update on the refurbishment of the fish market, including Phase 1 and the commencement of Phase 2 of the works. Due to increased costs there had been some changes to the original design including the removal of the installation of solar panels. However, ENG 2796 (Fish Market Enhancement Project) had been approved which had secured additional funding for flooring, completion of the chiller cladding; solar panels would now be installed via Cornwall Energy Fund who would undertake management of the system, including installation and ongoing maintenance. The Harbour Master also reported that there had been some damage to the roadside façade which had been caused by fish merchants. The AB was advised that completion of Phase 2 of the works would be September 2018. Ensuring uninterrupted use of the fish grader had proved to be a significant issue during the refurbishment works and the Harbour Master was working with Project Link to ensure that the facility, including the box wash was maintained during Phase 2. Phase 3 of the project was the lorry park area.</p> <p>There had been a slight delay with the installation of the new HIAB Crane: the old crane had been removed but EMFF funding had been delayed due to supplier issues, the crane had now been obtained from the second tenderer and would be installed on 30 April 2018.</p> <p>The Harbour Master also provided the AB with an overview on the progress of the current EMFF programme projects as follows:-</p> <p>Racking / CCTV – completed.</p> <p>Fish Market – in progress with 30% of funding having been drawn down.</p> <p>ENF 1406 / 1407 – Work Space developments – in progress (£2m project).</p> <p>Electronic Clock Auction – Board decision not to proceed with the installation of a clock auction at the present time but to continue with discussions on a second auctioneer. Tender process was ongoing with Expressions of Interest having been received from interested parties. The Harbour Commissioners would wish to see an internet based selling platform which would hopefully be provided by auctioneers. The Board saw its role as providing infrastructure to support the fishing industry, however if discussions failed to secure a clock auction then the Board would revisit the issue.</p> <p>HIAB Crane – delayed: installation 30 April 2018.</p> <p>Swipe Card Fuelling – Discussions with Environment Agency (EA) had confirmed that if this facility was to be provided a new Oil Spill Contingency Plan would be required for the harbour. Funding had not, as yet, been secured for this project which included 2 x 100,000L and 2 x 10,000L (inshore) tanks.</p> <p>Flooring Upgrade – completed.</p>	
---------------------	---	--

<p>AB 22 cont.</p>	<p>Fishing Community Wi-Fi – pilot community Wi-Fi project, funded 75% FLAG / EMFF and 25% company installing system therefore no cost to the harbour.</p> <p>LP, Programme Manager gave the AB a detailed progress report on funding applications and project delivery as follows:-</p> <p>LP advised the AB that it was important to explore all opportunities for EU funding whilst it was still available. Following Brexit potential funding would be available through the Prosperity Fund and an additional £600m Cornwall Council fund. Projects were at various stages as investigations were continuing on which structures could be used for potential funding, which meant that the harbour was still slightly behind on accessing EU funding.</p> <p>Canner Slip – Project included the provision of eight new sheds on the site of the existing RNLI boathouse. In addition, this would provide a safety net for engineering businesses in Penzance in view of a potential need to relocate businesses as a consequence of redevelopment proposals for the harbour. The total cost of the project was £2.5m which included sheet piling and retention of the slipway. An application for ERDF funding had been submitted for a larger £6.5m project which included redevelopment of The Strand area which would provide 80% intervention. If the application was unsuccessful an application for £2m would be made to EMFF for the smaller project with the harbour making up the shortfall. A decision on the larger application was imminent.</p> <p><i>At this point in the proceedings Tom McClure declare a personal interest as a tenant of one of the units on The Strand.</i></p> <p>Shiplift – at feasibility stage. The potential was to capture additional business with the installation of a 400 tonne lift which would increase flexibility and widen business opportunities.</p> <p>Marine / Environment & Research Facilities – working with Exeter University and others looking a providing new research facilities to provide diversification of businesses located within the harbour, would encourage mix of employment opportunities, including Hi Tech businesses.</p> <p>Sandy Cove – short term project to relieve pressures within the harbour to move larger projects forward. Permitted parking would be provided for local residents from May 2018 at a discounted rate; the site was currently being cleared in preparation. Additional shipping containers would be sited to provide additional storage with new fencing and enclosures for tenants. Expressions of interest had already been received from a number of parties wishing to secure additional storage space. Phase 2 would be to look at providing permanent structures on the site. An expression of interest had been made to EMFF for funding and it was hoped that a decision would be announced in May or July at the latest. If the application was unsuccessful than an approach would be made to the Board of Commissioners to fund the project. It was hoped that Phase 1 of the project would be completed by the autumn.</p>	<p>RP / EB</p>
---------------------------	---	-----------------------

<p>AB.22 cont.</p>	<p>The Harbour Master commented that diversification would be considered where the project supported the fishing industry, and this would assist funding applications.</p> <p>Longer term projects included a potential new breakwater off Sandy Cove to enable larger vessels to access the harbour, this would also provide 2.5h of additional reclaimed land. Discussions were continuing with the owners of Penlee Quarry regarding their proposals for the quarry and associated transport access issues. Discussions were at concept stage; however, this was a significant strategic marine project and would attract additional funding from the EA if funding could be secured. The Harbour Master stated that this project would provide the harbour with the necessary infrastructure to enable the business to grow and attract other vessels. Although only at concept stage, the harbour was actively engaged in pursuing this project and consulting the AB on this project was a clear indication of the harbour's commitment.</p> <p>The AB gave its full support to the projects as outlined above.</p>	<p>RP / LP</p>
<p>AB.23</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed</p>	

**SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF
THE MEETING OF THE ADVISORY BOARD HELD ON 18 APRIL 2018**

1. Minutes

The Part 2 minutes of the meeting held on 10 January 2018 were approved and signed by the Chairman.

2. Matters Arising

There were no matters arising from the minutes.

3. Harbour Master's (Part 2) report

The AB received an update on potential changes to the control of car parking on the harbour and public access in view of recent incidents. The AB also received an update on the tendering process for a second auctioneer on the fish market.

4. Any Other Business

No items were raised.

The meeting closed at 5.30 p.m.

Chairman