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19 May 2016

NEWLYN PIER & HARBOUR COMMISSIONERS

A Meeting of the Board of Commissioners will be held as follows:-

DATE WEDNESDAY 25 MAY 2016

TIME 9.00 A.M.

VENUE NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman: Gilbert McCabe
Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Jim McKenna

Lucy Parsons
Rob Parsons
David Stevens

25 MAY 2016

AGENDA

STATEMENT BY THE CHAIRMAN OF THE BOARD

The Chairman to make a formal statement following his decision to stand down from the Board with effect from 31 May 2016.

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 16 March 2016. (Copy attached) (Pages 1-4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Re-appointment of Auditors

The Board is recommended to approve the re-appointment of Kelsall Steel as auditors for Newlyn Pier & Harbour Commissioners for a further three period.

6. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. To be tabled at the meeting.

7. Exclusion of the Press and Public

The Board is asked to pass the following resolution:-

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

16 MARCH 2016

AGENDA

PART TWO

8. Minutes

To receive the minutes (Part 2) of the Board Meeting held on 16 March 2016. (Copy attached for Commissioners only) (Pages 5-9)

9. Matters Arising

To consider any matters arising from the minutes.

10. Management Letter – Year Ended 31 March 2015

Board to approve the content of the Management Letter responses to the issues raised by Kelsall Steel during the completion of the audit of account year ended 31 March 2015.

11. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

12. Any Other Business