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HARBOUR MASTER
&
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Harbour Office

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TR18 5HW

13 November 2013

NEWLYN PIER & HARBOUR COMMISSIONERS

A meeting of the Board of Commissioners will be held as follows:-

DATE WEDNESDAY 20 NOVEMBER 2013

TIME 9.00 A.M.

VENUE THE BOARD ROOM, NEWLYN HARBOUR

Elaine Baker
Commission Administrator

To:

Chairman: Gilbert McCabe

Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin

Andrew Munson
David Stevens
Elizabeth Stevenson
Rob Salvidge

20 NOVEMBER 2013

AGENDA

PART ONE

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interests

Commissioners are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this agenda.

3. Minutes

To receive the Minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 4 September 2013. (Copy attached) (Pages 1-6).

4. Matters Arising

To consider any matters arising from the minutes.

5. Timetable of Meetings

The Board is asked to approve the timetable of meetings during 2014 as set out in the attached report.

6. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. Report to be tabled at the meeting.

7. Exclusion of Press and Public

The Board is asked to consider passing the following resolution:-

That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

20 NOVEMBER 2013

AGENDA

PART TWO

8. Minutes

To receive the Minutes Part 2 of the Board Meeting held on 4 September 2013. (Copy attached for Commissioners only) (Pages 7-11).

9. Matters Arising

To consider any matters arising from the minutes.

10. Advisory Body

(a) To discuss the current operation and membership of the Advisory Body, including consideration of the request from Penzance Town Council to increase its representation on the body.

(b) Submission of Complaint to Cornwall Council – Commission Administrator to advise the Board.

11. Harbour Master's (Part 2) Report

The Harbour Master to present his report to the Board. The report includes operational matters, staffing, property and finance issues etc. and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

12. Finance Report

The Harbour Master and Harry Pearce to present.

13. Chairman's Business

Chairman to report on a number of confidential issues.

14. Any Other Business