

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 3.30 P.M. ON THURSDAY 20 MARCH 2014 IN THE BOARD ROOM, NEWLYN HARBOUR

In attendance: Gilbert McCabe (Chairman) (GMcC)
 Rob Wing (Vice Chairman) (RW)

Kevin Bennetts (KB)
 Harry Blakeley (HB) - arrived at 3.35 p.m.
 Mike Collier MBE (MC)
 Jim McKenna (JMck) – arrived at 4.08 p.m.
 Rob Parsons (RP)
 David Stevens (DS)
 Elizabeth Stevenson (ES)

Also in attendance: Elaine Baker, Commission Administrator (EB)
 Harry Pearce, Pearce Wills (HP) – arrived at 3.40 p.m.

Other Attendees: Bernard Evans – Local Resident
 Ruth Simpson – Local Resident
 Ann Pilcher – Local Resident

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	<p>In response to a question from Ruth Simpson, EB gave an update on the current position regarding the Advisory Body (AB) review and that the Board would be considering a report later on agenda, which included recommendations on a possible way forward. An advert had been placed in the Cornishman and a number of expressions of interests had been received. The complaint against Cllr Fiona Thomas-Lambourn was on-going. Members of the AB would be advised of the Board’s decision in due course.</p> <p>Bernard Evans commented on the formation of the new Newlyn Harbour Users’ Association and clarification of the term “user”. RP commented that the paper before the Board was purely a discussion paper on a potential mechanism for opening a formal communication link with harbour users, and that initially it was likely that there would be a discussion with all harbour users.</p> <p>Regarding the meeting with Cornwall Wildlife Trust, RP explained that due to competing work pressures the meeting had not taken place but he hoped to arrange one in the coming weeks.</p>	<p>EB / RP</p> <p>RP</p>

	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 65	<u>Apologies for Absence</u> Apologies for absence were received from Paul Corin and Rob Salvidge.	
NPHC 66	<u>Declarations of Interest</u> KB declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour, as a businessman on the harbour and as Chairman of the Newlyn Fish Festival Committee. MC declared a personal interest in any items on the agenda in connection with the harbour as an employee of the Maritime & Coastguard Agency and a pontoon user. ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property. DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC. RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market.	EB
NPHC 67	<u>Minutes</u> <u>RESOLVED:</u> That the public (Part 1) minutes of the meeting held on 8 January 2014, including the summary of matters considered in Part 2, be approved and signed by the Chairman.	EB
NPHC 68	<u>Matters Arising</u> There were no matters arising from the minutes.	
NPHC 69	<u>Review of the Advisory Body</u> Consideration of this item was moved to the confidential (Part Two) agenda.	

<p>NPHC 70</p>	<p><u>Harbour Master's (PART 1) Report</u></p> <p>The Harbour Master presented his Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>RP advised the Board that the removal of the vessel "Wayfarer" had been delayed, possibly until May 2014, as a new waste permit site licence had to be issued. RP also advised the Board of additional storm damage to the North Pier which required urgent investigation.</p> <p>Regarding the leak, adjacent to the old slipway, RP stated that further investigation was required to identify the cause of the problem and how it could be resolved. Regarding the discharge of raw sewerage, RP confirmed that Port Health had carried out an inspection but had found no evidence of a discharge. ES commented that the intermittent discharge of raw sewerage had been a reoccurring problem and it was <u>AGREED</u> that the matter should be brought to the attention of South West Water.</p>	<p>RP</p> <p>RP</p>
<p>NPHC 71</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 20 MARCH 2014

1. Minutes (Part 2) of the Meeting held on 8 January 2014

The minutes were approved by the Board.

2. Matters Arising

There were no matters arising from the Part 2 minutes.

3. Finance / Operational Budget 2014 / 15

The Board approved amendments to the accounts for year ended 31 March 2012 and 31 March 2013 for submission to the Inland Revenue and the Operational Budget 2014 / 15.

4. Newlyn Harbour User's Association

The Board agreed a broad outline as the basis of a proposal to develop a new Newlyn Harbour User' Association as a formal mechanism to improve communication between the Board of Commissioners / Harbour Master and harbour users.

5. Vision Statement

The Board of Commissioners are being consulted on a draft vision statement for the harbour.

6. Review of the Advisory Body

The Board had approved recommendations in respect of appointing new members and the re-appointment of members to the Advisory Body and is currently being consulted on a revision to the current terms of reference of the Body. The Board also agreed to advise the existing members of the body of the Board's decision.

7. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included finance, property, harbour operations and staffing matters.

8. Chairman's Business

The Board discussed a number of confidential matters, including staffing.

9. Any Other Business

The Board discussed issues regarding the LEP, property and finance matters.

The meeting closed at 6.25 p.m.

Chairman

7 May 2014