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13 March 2014

NEWLYN PIER & HARBOUR COMMISSIONERS

A Meeting of the Board of Commissioners will be held as follows:-

DATE THURSDAY 20 MARCH 2014
TIME 3.30 P.M.
VENUE THE BOARD ROOM, NEWLYN HARBOUR

Elaine Baker
Commission Administrator

To:
Chairman: Gilbert McCabe
Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts
Harry Blakeley
Mike Collier MBE
Paul Corin
Jim McKenna

Rob Parsons
David Stevens
Elizabeth Stevenson
Rob Salvidge

20 MARCH 2014

AGENDA

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 8 January 2014. (Copy attached) (Pages 1 – 4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Review of the Advisory Body

Board to consider that attached report by the Commission Administrator following a review of the current operation of the Advisory Body and to consider the recommendations contained therein.

6. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. Report to be tabled at the meeting.

7. Exclusion of the Press and Public

The Board is asked to pass the following resolution:-

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

20 MARCH 2014

AGENDA

PART TWO

8. Minutes

To receive the minutes (Part 2) of the Board Meeting held on 8 January 2014. (Copy attached for Commissioners only) (Pages 5 – 9)

9. Matters Arising

To consider any matters arising from the minutes.

10.. Finance / Operational Budget 2014 /15

The Board to receive an update on finance matters from the Harbour Master and Harry Pearce, Pearce Wills and to approve the Operational Plan and Budget for 2014 / 15. To be tabled at the meeting.

11. Newlyn Harbour Users' Association

To discuss a proposal for the establishment of a new Newlyn Harbour Users' Association – Chairman to report. Discussion paper attached.

12. Vision Statement

The Board to consider the attached draft NPHC vision statement – Harbour Master to report. Statement to be tabled at the meeting.

13. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report to be tabled at the meeting.

14. Chairman's Business

Chairman of the Board to report on a number of confidential issues.

15. Any Other Business