

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 18 NOVEMBER 2015 IN NEWLYN CENTRE, NEWLYN

In attendance: Gilbert McCabe (Chairman) (GMcC)

Kevin Bennetts (KB)
 Mike Collier MBE (MC)
 Jim McKenna (JMck)
 Rob Parsons (RP)
 Lucy Parsons (LP)
 David Stevens (DS)
 Elizabeth Stevenson (ES)

Also in attendance: Elaine Baker, Commission Administrator (EB)

Other Attendees: Hazel Murray, The Cornishman

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	The Chairman welcomed Hazel Murray; reporter from The Cornishman who would be covering news items from the Newlyn area.	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 99	<u>Apologies for Absence</u> Apologies for absence were received from Paul Corin and Rob Wing.	
NPHC 98	<u>Declarations of Interest</u> KB declared a personal interest in any items on the agenda in connection with the harbour as a businessman on the harbour. MC declared a personal interest in any items on the agenda as a pontoon user. MC also advised the Board that he was no longer Harbour Master of Mousehole and that his declarations of interest form be amended accordingly. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC. DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.	EB / MC

<p>NPHC 98 cont.</p>	<p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property.</p> <p>LP advised the Board of a potential pecuniary interest in the she had tendered for the Impact Report for a new breakwater at Penzance.</p>	<p>EB</p>
<p>NPHC 99</p>	<p><u>RESIGNATION OF COMMISSIONER</u></p> <p>RP advised the Board, that due to workload pressures, Tamsyn Quintrell-Bond, Additional Commissioner had tendered her resignation from the Board.</p>	<p>EB</p>
<p>NPHC 100</p>	<p><u>Minutes</u></p> <p>RESOLVED: That the public (Part 1) minutes of the meeting held on 2 September 2015, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p>	<p>EB</p>
<p>NPHC 101</p>	<p><u>Matters Arising</u></p> <p>There were no matters arising from the minutes.</p>	
<p>NPHC 102</p>	<p><u>Harbour Master's (Part 1) Report</u></p> <p>The Board received the Harbour Master's Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>Regarding ladders, ES requested that in addition to the improvements as set out in the report, the existing problems with regard to the poor condition of the ladders near the ice plant be addressed which she had previously reported. RP took on board the comments.</p> <p>RP gave the Board an update on the situation regarding the water leaks. Works were progressing at the tanks and the leaks had now been identified. The situation had improved but it was likely that SW Water back up would be required until summer 2016. RP also commented that he hoped to be able to report at the next meeting that the leak allowance had been granted.</p>	<p>RP</p> <p>RP</p>
<p>NPHC 103</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting RESOLVED to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 18 NOVEMBER 2015

1. Minutes (Part 2) of the Meeting held on 2 September 2015

The minutes were approved by the Board.

2. Matters Arising

There were no matters arising from the minutes.

3. Development / Programme Plan – Strategic Plan

Draft plans had been produced. Copies of the Strategic Plan would be circulated to Commissioners following a meeting with the Department for Transport. Formal adoption of the plans was likely to be considered by the Board at its meeting in January.

4. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included financial, harbour operations, Programme Development Plan, Penlee Lifeboat Station and staffing matters. The Board also approved recommendations in respect of the installation of new CCTV on the harbour, improved pontoon security, new landing platform and landing crane. In addition, approval was given to expenditure for the production of development plan work in respect of the fish market, engineering and slippage up to defined maximum financial limits. The Board also approved the establishment of a new Heritage Committee. The Board also authorised the Harbour Master to make a final offer in respect of an outstanding claim, award of an ex-gratia payment to a member of harbour staff and approval to agree heads of terms in respect of the lifeboat station.

5. Any Other Business

Discussed issues relating to collection of pallets on the harbour and fork lift truck operators in the context of improved harbour safety.

The meeting closed at 11.10 a.m.

Chairman