

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

**MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 16 NOVEMBER 2016
IN NEWLYN CENTRE, NEWLYN**

In attendance: Rob Wing (Chairman) (RW)

Kevin Bennetts (KB)
Mike Collier MBE (MC)
Jim McKenna (JMCK)
Rob Parsons (RP)
David Stevens (DS)
Sam Winters (SW)

Also in attendance: Elaine Baker, Commission Administrator (EB)

Other Attendees: David & Julian Smart – Smarts Prime Fish
Richard James – W James & Sons
Phil Mitchell – Waterdance
Ian Oliver – W Stevenson & Sons
Keith Dickson – Fisherman’s Mission
Juliet Taylor – Local Business Owner

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	<p>Those present received a presentation from the Harbour Master on options for the refurbishment of the existing Fish Market through European grant funding (EMFF). This was a smaller scheme to the previous fish market proposals as the eligibility criteria for funding only provided for the refurbishment of the building on the same site.</p> <p>Indicative plans were presented of two options: option 1 being the larger of the schemes which included additional office / meeting room space. The Harbour Master commented that in neither option was there to be a reduction in floor space, however, there would be reduced ceiling heights to provide new chiller zones throughout the building. The aim of the project was to provide a “fit for purpose” facility for all harbour users with clear lines on how the facility would be operated.</p> <p>Details on the type of selling platform had still to be confirmed and would be considered by the Board in the confidential part of the meeting. However, the public part was an opportunity for those attending to put their views to the Board on the options being considered.</p> <p>The Chairman commented that the constraints of the site provided limited opportunity for refurbishment. However, it was important that any new facility provided the required facilities to improve services for the harbour’s customers.</p>	

	<p>The main points that were raised by those attending were as follows:</p> <ul style="list-style-type: none"> • Restrictions on use of the grader needed to be addressed. Large numbers of boats landing at same time resulted in extensive delays in the grading of fish. It was suggested that a booking system be introduced to land fish, if no capacity can't land; • Too much fish on the market effected the price of the fish which would have an adverse effect on business. Need to stabilise price; • No problems with the Nett boats as fish were hand graded – don't use the Marel scales. The problems were predominately with the larger vessels; • If electronic auction was introduced there would need to be greater access to the scales – at present inshore boats could not get to use the grader; • Installation of second grader could potentially ease the situation; • The fish merchants saw restriction on landing as best solution / better prices and restriction on volume of landings; • Concern at length of clock auction / effect on fish prices; • Concern expressed at "open clock" auction – which would be open to customers nationwide – "cherry picking" could potentially loose customers; • If extra customers, extra volume of fish would be needed on the market to cope with demand; • Overriding view was that there should be more control on the market: landings controlled to control the volume of fish going through the market, adoption of a similar system to that operating in France; and • Some concern at open internet approach and new people coming into the market. <p>The Chairman commented on aspirations to make Newlyn the premier port in the South West through sound investment, particularly in view of any reduction in the fish market operation in Plymouth. It was important that Newlyn had the infrastructure to cope with any increase in the volume of fish going through the market.</p> <p>The next steps were for the Board to decide on which option to develop into a funding bid submission, once a grant offer had been confirmed, consultation with stakeholders would commence.</p> <p>The Chairman acknowledged that the single most contentious issue was the selling platform, however he commented that fair competition for all was a fundamental element of business.</p> <p>In response to a question from JMCK, the Harbour Master commented that it was likely that any grant offer would be received February / March 2017, and if accepted by the Board, works could potentially start in summer next year. Consultation would commence on acceptance of the offer.</p>	
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	The Chairman thanked the fish merchants for attending the meeting and putting their comments to the Board.	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 25	<u>Apologies for Absence</u> There were apologies of absence from Paul Corin and Lucy Parsons.	
NPHC 26	<u>Declarations of Interest</u> KB declared a personal interest in any items on the agenda as a businessman operating on the harbour and in his capacity as Chairman of the Newlyn Fish Festival Committee. MC declared a personal interest in any items on the agenda as a pontoon user and trainer for Seafood Cornwall Training. DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC. RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market.	EB
NPHC 27	<u>Minutes</u> <u>RESOLVED:</u> That the public (Part 1) minutes of the meeting held on 7 September 2016, including the summary of matters considered in Part 2, be approved and signed by the Chairman.	EB
NPHC 28	<u>Matters Arising</u> The Harbour Master confirmed that the meeting with Helen Fieler had taken place as agreed at the last meeting.	
NPHC 29	<u>Timetable of Meetings 2017</u> <u>RESOLVED:</u> That the timetable of meetings as set out below for 2017 be approved and published on the website. Wednesday 4 January Wednesday 1 March Wednesday 3 May Wednesday 5 July Wednesday 6 September Wednesday 1 November	EB

<p>NPHC 30</p>	<p><u>Projects Update</u></p> <p>This item was taken under “Public Participation” above.</p>	
<p>NPHC 31</p>	<p><u>Harbour Master’s (Part 1 Report)</u></p> <p>The Board received the Harbour Master’s Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>The Harbour Master reported that the Port Marine Safety Code (PMSC) had been reissued. Some minor amendments had been made to the code by the Steering Committee, as well as the Safety Management System. A copy of the document was available in the Harbour Office.</p> <p>The Board was advised of damage to the North Pier Light and that a local notice to mariners advising of the damage had been issued and placed on the website.</p> <p>Following the PMSC audit the Chairman had been issued with a list of defects. The planned external audit was due to take place on 18 November 2016.</p> <p>The Tier 2 Oil Spill exercise had gone well with no non-conformances reported.</p> <p>Accounts for the year ended 31 March 2016 had been approved and would be published on the website.</p> <p>There were no reported problems with the CCTV which was working satisfactorily. The new racking was proving effective, the new crane had been installed and work was continuing in the lorry park.</p> <p>The Harbour Master reported that there had been a slight delay in signing the lease with the MMO for the Ripple Site following further negotiations with the MMO and DEFRA.</p> <p>Regarding general operation matters, some fenders were to be replaced and a five-year dredging licence had been approved. Works would commence in the area of the harbour approaches followed by the pontoons.</p> <p>MC commented on the condition of the crane at the end of the Mary Williams Pier. The Harbour Master acknowledged that the crane was in a poor condition and was in need of replacement. Cost of replacement would be in the region of £20-30k and grant funding had been considered, as well as replacing the existing crane with a mobile crane.</p>	<p>RP / EB</p>

NPHC 32	<u>Exclusion of the Press and Public</u> The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed	
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SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 16 NOVEMBER 2016

1. Minutes (Part 2) of the Meeting held on 7 September 2016

The minutes, as amended were approved by the Board.

2. Matters Arising

There were no matters arising from the minutes

3. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included personnel, financial and operational matters. The Board also agreed to pursue EU funding in respect of option 1 for the Fish Market refurbishment.

4. Any Other Business

The Board also discussed the appointment of additional commissioners representing the merchant & fishing sectors for a one-year period as a part of the Fish market project to ensure as wider stakeholder representation as possible.

Authority was also delegated to the Harbour Master, in consultation with the Chairman to purchase a mobile crane.

The meeting closed at 11.30 a.m.

Chairman