

TELEPHONE
01736 362523

FAX
01736 332709

EMAIL
harbourmaster@newlynharbour.com

Rob Parsons
HARBOUR MASTER
&
CLERK TO THE COMMISSIONERS



Harbour Office

Newlyn

Penzance

TR18 5HW

10 March 2016

NEWLYN PIER & HARBOUR COMMISSIONERS

A Meeting of the Board of Commissioners will be held as follows:-

DATE WEDNESDAY 16 MARCH 2016

TIME 9.00 A.M.

VENUE NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:

Chairman: Gilbert McCabe

Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Jim McKenna

Lucy Parsons
Rob Parsons
David Stevens
Elizabeth Stevenson

16 MARCH 2016

AGENDA

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 6 January 2016. (Copy attached) (Pages 1-4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Re-appointment of Commissioner

In accordance with article 7 of the HRO to consider the re-appointment of the following Commissioner whose current terms of office end on 30 May 2016.

- Robert Clifford-Wing

6. Appointment of Chairman - Elect

In accordance with article 2 (1) of Schedule 2 of the HRO, the Board to consider the appointment of Chairman-Elect as the current Chairman of the Board's term of office is due to end on 30 May 2016, and will not be seeking re-appointment.

7. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. To be tabled at the meeting.

8. Exclusion of the Press and Public

The Board is asked to pass the following resolution:-

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

16 MARCH 2016

AGENDA

PART TWO

9. Minutes

To receive the minutes (Part 2) of the Board Meeting held on 6 January 2016. (Copy attached for Commissioners only) (Pages 5-7)

10. Matters Arising

To consider any matters arising from the minutes.

11. Accounts Year End 31 March 2015

Bernard Pooley, Kelsall Steele will be attending to the meeting to present the final draft accounts for the year ended 31 March 2015. Copy of the draft accounts attached for Commissioners only.

12. Operational Budget 2016 /17

The Board to approve the operational budget for 2016 / 17 to be tabled at the meeting.

13. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

14. Any Other Business