

3NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. WEDNESDAY 15 JANUARY 2013 AT THE NEWLYN CENTRE

In attendance: Gilbert McCabe (Chairman) (GMcC)
Rob Wing (Vice-Chairman) (RW)

Mike Collier MBE (MC)
Paul Corin (PC)
Andrew Munson (AM)
David Stevens (DS)
Elizabeth Stevenson (ES)
Rob Salvidge (RS)

Also in attendance: Elaine Baker, Commission Administrator (EB)
Harry Pearce, Pearce Wills Accountants (HP) – arrived at 10.00 a.m.

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	<p>Helen Burnham commented on the utilitarian style of the proposed new bollards outside the Fisherman’s Mission.</p> <p>AM advised that the design had been approved by Cornwall Council’s Conservation Officer. The bollards with the chains were to be removed and new bollards securely fixed in place with reflective strips. At the request of the Conservation Officer there would be no chains, and there would also be a wider pathway for pedestrians. The total cost of the new bollards was in the region of £6-700 and was being paid for by NPHC.</p> <p>Following concerns raised about the siting of the two bollards at the extreme ends on the right hand side it was <u>AGREED</u> that these would be repositioned to increase the width of the road in these areas.</p> <p>AM also confirmed that pavement widening works and the new railings works by the net lofts which were to be undertaken by Cornwall Council had been due to start in November / December but had been delayed. AM confirmed that there were no specific plans for the area of land by the Inshore Lifeboat Station.</p>	AM
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 81	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Geoff Brown and George Trubody.</p>	

<p>NPHC 82</p>	<p><u>Declarations of Interest</u></p> <p>MC declared a personal interest in any items on the agenda in connection with the harbour as an employee of the Maritime & Coastguard Agency.</p> <p>PC declared a personal interest in items on the agenda in connection with the harbour as the owner of a boat using the harbour, and as a businessman on the harbour.</p> <p>AM declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.</p> <p>DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons.</p> <p>ES also declared a prejudicial interest in respect of minute no. NPHC 90/13 (Chairman’s Business) as a Director of W Stevenson & Sons Ltd and agreed to leave the room for consideration of the item.</p> <p>RS declared a personal interest on any items on the agenda in connection with the harbour as the operator of a vessel using the harbour.</p> <p>RW declared a personal interest on any items on the agenda in connection with the harbour as a fish merchant using the harbour.</p>	<p>AM</p>
<p>NPHC 83</p>	<p><u>Minutes</u></p> <p>RESOLVED: That the public (Part 1) minutes of the meeting held on 7 November 2012, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p>	
<p>NPHC 84</p>	<p><u>Matters Arising</u></p> <p>On minute no. NPHC59/12(Website) it was agreed that GB would contact Juliet Taylor regarding the closure of the former website and possible re-direction to the new site.</p> <p>On minute NPHC62/12 (Public Conveniences), it was noted that this item would be discussed under Part 2 of the agenda.</p>	<p>GB</p>

<p>NPHC 85</p>	<p><u>Executive Report</u></p> <p>The Harbour Master presented his Part 1 report Executive Matters since the last meeting (copy appended to the signed minutes).</p> <p>The Harbour Master also reported that fish landings had been profitable despite depressed prices, which were due to circumstances beyond control.</p> <p>In respect of the item regarding the Newlyn Mission Public Conveniences, confirmation had been received from Cornwall Council that grant funding would be available towards the costs in the first year.</p> <p>In addition, following a request from Roger Harding, local Cornwall Councillor, storage space had been set aside on the harbour for 150 sandbags for emergency purposes.</p>	
<p>NPHC 86</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 15 JANUARY 2013

1. Minutes (Part 2) of the Meeting held on 7 November 2012

The minutes were approved by the Board.

2. Matters Arising

The Board received an update on staffing and finance issues.

3. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included recommendations in respect of financial reporting, production of the final accounts up to 31.03.2012, office refurbishment works and associated IT requirements, the Mission Public Conveniences refurbishment works and future ownership, property & staffing matters and NPHC rebranding.

4. Chairman's Business

The Board discussed a confidential issues raised by the Chairman regarding the Executive function.

5. Any Other Business

Issues raised included arrangements for the "switch on" of the Christmas Lights, vessels in the harbour, utilities provision on the harbour and the Cornish Ice Works.

6. Date of Next Meeting

Next Board meeting to be held at 9.00 a.m. on Wednesday 6 March 2013 in the Newlyn Centre.

The meeting closed at 12.30 p.m.

Chairman

13 March 2013