

NEWLYN PIER AND HARBOUR COMMISSIONERS

MEETING OF THE ADVISORY BODY HELD AT 6.00 P.M. ON WEDNESDAY 13 APRIL 2011 IN THE HARBOUR BOARD ROOM, NEWLYN HARBOUR.

In attendance: Joe Clive – Fish Merchants’ Sector (JC)
 Eddy Derriman, Chief Fishery Officer (ED)
 Julyan Drew – Community Leader (JD)
 Patrick Harkin – Traders / VAN (PH)
 Fiona Thomas Lambourn – Penzance Town Council (FTL)
 Tom McClure – Inshore Fisheries Sector (U10m) (TMcC)
 Geoffrey O’Donoghue – Yachting / Leisure Sector (GO’D)
 Sandra Rothwell – Cornwall Council (SR)
 Ruth Simpson – Environment (RS)
 Andy Wheeler – Catching Sector (AW)

Also in attendance: Elaine Baker Commission Administrator (EB)

	<u>Declarations of Acceptance of Office</u>	<u>ACTION</u>
	The members of the Advisory Body who were present signed the declaration of acceptance of office in the presence of the Commission Administrator.	
AB.01	<u>Election of Chairman</u> <u>RESOLVED:</u> That Joe Clive be elected Chairman of the Advisory Body for the following year.	
AB.02	<u>Apologies for Absence</u> Apologies for absence were received from Roger Harding, Local Cornwall Councillor and Paul Trebilcock, CFPO.	
AB.03	<u>Election of Vice-Chairman</u> <u>RESOLVED:</u> That Julyan Drew be elected as the Vice-Chairman of the Advisory Body for the following year.	
AB.04	<u>Terms of Reference of the Advisory Body</u> Members of the Advisory Body considered the draft terms of reference which had been previously circulated at the meeting with the Board of Commissioners on 17 March 2011, and subject to a minor amendment to no.9 by the insertion of “ <i>the named</i> ” before the word “ <i>substitute</i> ” the Board <u>RESOLVED:</u> That the terms of reference be accepted. The Board also considered the number of members of the body to form a quorum and	EB

AB.04 cont.	<p>RESOLVED: That the quorum of the Advisory Body be four members.</p> <p>On the issue of representation on the new body, SR advised members that she was addressing the issue of the local Cornwall Councillor representation at meetings.</p> <p>SR also advised members that from May she would be taking on responsibility for museums / arts etc and in view of this, members felt that all stakeholder sectors were now adequately represented at the present time.</p>	SR
AB.05	<p><u>Frequency and Timetable of Meetings</u></p> <p>The Advisory Body considered the frequency and timetable of meetings and RESOLVED that:-</p>	
	(a) The Advisory Body to meet four times a year, with the ability to call adhoc meetings as when the need required;	
	(b) That a joint meeting be held with the Board of Commissioners at least annually; and for a date to be agreed, and	
	<p>(c) That the following timetable of meetings be approved:</p> <ul style="list-style-type: none"> • Wednesday 8 June 2011 • Thursday 15 September 2011 • Thursday 12 January 2012 • Thursday 15 March 2012 <p>All meetings to be held in the Board Room, Newlyn Harbour, commencing at 6.00 p.m.</p>	All to note.
	<p>The Chairman also reported that the Chairman of the Board had advised him that the new operational plan had been approved by the Board on 6 April and that it included £135,000 of ring-fenced expenditure to improve harbour operations.</p> <p>EB advised the Advisory Body that the new fenders for the Mary Williams Pier and the North Quay had been delivered.</p>	
AB.06	<p><u>Work Programme</u></p> <p>The Advisory Body considered possible areas of work as set out below:</p> <ul style="list-style-type: none"> • Fish Market • Closure of businesses in Newlyn and the affect on local traders • To consider the recommendations of the property review currently being undertaken by Miller Commercial and their potential impact on the harbour operation. Possible increase in property rents and impact on local traders. • Car parking and yellow lines on The Strand. • Training for Commissioners, possible inclusion of Advisory 	

<p>AB.06 cont.</p>	<p>Body members.</p> <ul style="list-style-type: none"> • Investment & Operational Expenditure Plan 2011 / 2012 and Strategic Operational Plan 2012 – 2017. • The Fisherman’s Mission – Future Use of the Building <p>It was <u>AGREED</u> that the Chairman and Vice-Chairman would discuss the potential list at their informal meeting with the Chairman of the Board.</p>	<p>JC / JD</p>
<p>AB.07</p>	<p><u>Any Other Business</u></p> <p>RS suggested that it would be helpful for all members of the Advisory Body to produce a personal profile to be circulated to all members by way of additional background information.</p> <p>It was <u>AGREED</u> that profiles be forwarded to EB via email for circulation before the next meeting. Any member not on email to leave a hard copy in the Harbour Office.</p> <p>The Advisory Body also considered how it would communicate its work to stakeholders and the wider community and it was <u>AGREED</u> that consideration would be given to providing the new body with a page on NPHC’s website.</p> <p>It was also <u>AGREED</u> that NPHC’s new Communications Policy would be placed on the agenda for the next meeting.</p>	<p>All to note.</p> <p>EB</p> <p>EB</p>
	<p>The meeting closed at .7.09 p.m.</p>	
<p>Date:</p>	<p style="text-align: right;">_____</p> <p style="text-align: right;">Chairman</p>	