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HARBOUR MASTER
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6 March 2013

NEWLYN PIER & HARBOUR COMMISSIONERS

A meeting of the Board of Commissioners will be held as follows:-

DATE WEDNESDAY 13 MARCH 2013

TIME 9.00 A.M.

VENUE NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman: Gilbert McCabe
Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts
Geoff Brown
Mike Collier MBE
Paul Corin

Andrew Munson
David Stevens
Elizabeth Stevenson
Rob Salvidge

13 MARCH 2013

AGENDA

PART ONE

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interests

Commissioners are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this agenda.

3. Resignation of Commissioner

The Board to note the formal resignation of Cllr George Trubody, one of Cornwall Council's two appointees to the Board with effect from January 2013. The Chairman to update the Board on the current vacancy.

4. Minutes

To receive the Minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 15 January 2012. (Copy attached) (Pages 1 -4).

5. Matters Arising

To consider any matters arising from the minutes.

6. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. Report to be tabled at the meeting.

7. Commissioner Terms of Office

The Board is asked to note that the current terms of office of the Chairman and Vice-Chairman expire on 30 May 2013 and that the matter of re-appointment will be discussed at the next Board meeting on 1 May 2013.

8. Newlyn Fish Festival

Kevin Bennetts in his capacity as Chairman of the Newlyn Fish Festival to update the Board on the work of the Fish Festival Committee and to discuss how the Festival and the Board can work together in promoting the harbour and catching sectors interests, together with a discussion on the possibility of the harbour becoming a major sponsor of the festival in recognition of the huge amount of support it has given to the Fish Festival over many years.

9. Exclusion of Press and Public

The Board is asked to consider passing the following resolution:-

That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

13 MARCH 2013

AGENDA

PART TWO

10. Minutes

To receive the Minutes Part 2 of the Board Meeting held on 15 January 2013 (Copy attached for Commissioners only) (Pages 5 - 11)

11. Matters Arising

To consider any matters arising from the minutes.

12. Approval of Final Accounts 2011 / 12

The Board is asked to approve the final accounts for the period ended 31 March 2012 which will be tabled at the meeting. Harry Pearce, Pearce Wills Accountants, will be attending the meeting to present the accounts and to respond to Commissioners questions.

13. Harbour Master's (Part 2) Report

The Harbour Master to present his report to the Board. The report includes operational matters, staffing, property and finance issues etc. and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

14. Chairman's Business

Chairman to report on a number of confidential issues.

15. Any Other Business

16. Date of Next Meeting

The next Board meeting to be held at 9.00 am on 1 May 2013 in the Newlyn Centre.