

NEWLYN PIER AND HARBOUR COMMISSIONERS

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. WEDNESDAY 11 JULY 2012 AT THE NEWLYN CENTRE

In attendance: Gilbert McCabe (Chairman) (GMcC)
Rob Wing (Vice-Chairman) (RW)

Kevin Bennetts (KB)
Geoff Brown (GB)
Mike Collier MBE (MC)
Andrew Munson (AM)
Rob Salvidge (RS)
David Stevens (DS)
Elizabeth Stevenson (ES)

Also in attendance Elaine Baker, Commission Administrator (EB)
David Hines-Randle, Executive Assistant (DH-R)

| | <u>PART A PUBLIC PARTICIPATION</u> | <u>ACTION</u> |
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| | <p>Ruth Simpson advised the Board that the Environment Group had attended a recent meeting of Penzance Town Council’s Planning Committee for its consideration of the proposed new railings on Fore Street, Newlyn. The group was not supportive of the proposed design of the railings and requested Cornwall Council to consult the local community on the new railings.</p> <p>AM reported that following the last meeting a number of meetings had been held with Cornwall Council and their consulting engineers on this issue, including the widening of the pavement at which he had stressed the need to consult the local community on the design and he had been assured that consultation would take place. Work was scheduled to commence in October and Roger Harding, the local Cornwall Councillor was to be kept fully informed.</p> <p>In response to a question regarding the use of the Fisherman’s Rest, AM agreed to call a meeting of the trustees to discuss the possibility of its current use being widened.</p> | AM |
| | <u>PART B – MEETING OF THE COMMISSIONERS</u> | |
| NPHC 19 | <u>Apologies for Absence</u> An apology for absence was received from Paul Corin. | |

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| <p>NPHC 20</p> | <p><u>Declarations of Interest</u></p> <p>AM declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.</p> <p>MC declared a personal interest in any items on the agenda regarding harbour property as the MCA was a tenant of NPHC.</p> <p>RS declared a personal interest in any items on the agenda in connection with the harbour as an operator of a ship using the harbour which takes fee paying passengers.”</p> <p>DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour & as a tenant of harbour property, as an agent operating on the fish market and as family boat owner using the pontoons.</p> | <p>AM</p> |
| <p>NPHC 21</p> | <p><u>Minutes</u></p> <p><u>RESOLVED</u> : That the public Part 1 minutes of the meeting held on 13 June 2012, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p> | |
| <p>NPHC 22</p> | <p><u>Matters Arising</u></p> <p>AM referred to the sudden tragic death of Steve Wydell, and advised the Board that a number of the issues that he had raised with the Board at the last meeting were now in hand. The outstanding items would be discussed with another representative of the pontoon users.</p> <p>GB reported that he had raised the issue of the railings on Fore Street, Newlyn with Roger Harding who was currently discussing the matter with Cornwall Council’s highways team as previously mentioned.</p> <p>On minute no. NPHC 7/12 (Banker’s Forum), the Chairman reported that a meeting was to be held on 24 July 2012 with representatives from the banking and fishing sectors. The purpose of the meeting was to provide the fishing industry with a better understanding of banking policies, credit risk, security and process, as well as lines of authority, and to make banker’s aware of the current fishing environment, including EU regulations, quota and generic challenges of the fishing industry.</p> | <p>AM</p> <p>DH-R / GMcC / AM</p> |
| <p>NPHC 23</p> | <p><u>Executive Report</u></p> <p>The Harbour Master gave his report on Executive Matters since the last meeting. (Copy appended to the signed minutes).</p> | |

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| NPHC 24 | <u>Finance Report</u> DH-R commented that the detailed report from the letting agents had now been received, and that the figures would be incorporated into the final accounts for 2011 / 2012. Figures for the first couple of months remained good, showing a surplus so far and that the budget and cash flow forecast remained on target for the remainder of the year. NPHC continued to operate within existing financial facilities. | |
| NPHC 25 | <u>Exclusion of the Press and Public</u> The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed. The Chairman advised those attending that it had been agreed to cancel the scheduled meeting on 1 August, and therefore the next Board meeting would be held on 5 September 2012. | |

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 11 JULY 2012

1. Minutes (Part 2) of the Meeting held on 13 June 2012

The minutes were approved by the Board.

2. Matters Arising

The Board received an update on harbour property, staffing issues and the ice works.

3. Finance Report

The Board received an update on as number of confidential financial issues.

4. Operations / Non Harbour Issues

The Board received a progress report in respect of a number of staffing related matters.

5. Executive Report

There were no confidential matters to report.

6. North Pier

The Board received an update on the feasibility study produced by URS for new work units on the North Pier following detailed consideration by the Working Party on 20 June 2012.

7. Chairman's Business

Issues discussed included the Strand Framework Project and strategy document.

8. Any Other Business

The Board discussed issues relating to the lorry park area.

9. Date of Next Meeting

It was agreed that the next meeting of the Board to be held on 5 September 2012 at 9.00 a.m.in the Newlyn Centre.

The meeting closed at 12.10 p.m.

Chairman

5 September 2012