

**NEWLYN PIER AND HARBOUR COMMISSIONERS**

**MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. WEDNESDAY 10 NOVEMBER 2011 AT THE NEWLYN CENTRE**

**In attendance:** Gilbert McCabe (Chairman) (GMcC)  
 Kevin Bennetts (KB)  
 Glenn Caplin (GC)  
 Andrew Munson (AM)  
 David Stevens (DS)  
 Elizabeth Stevenson (ES)

**Also in attendance** Elaine Baker, Commission Administrator (EB)

	<b><u>PART A PUBLIC PARTICIPATION</u></b>	<b><u>ACTION</u></b>
	<p>A member of the audience enquired as to what progress had been made in respect of an art mural project proposed by Aspire.</p> <p>AM responded that NPHC had no objection to the project going ahead, and had agreed to make an “in kind” contribution to support the project.</p> <p>Ruth Simpson sought confirmation on the number of advertisements which had been placed seeking new Commissioners, and advised the Board that the public seating on the Strand was in need of some maintenance.</p> <p>It was confirmed that four adverts had been placed in the Cornishman and AM agreed to refurbish the seating.</p>	<b>AM</b>
	<b><u>PART B – MEETING OF THE COMMISSIONERS</u></b>	
<b>NPHC 40</b>	<p><b><u>Apologies for Absence</u></b></p> <p>Apologies for absence were received from Mike Collier and Ray Tovey.</p>	
<b>NPHC 41</b>	<p><b><u>Declarations of Interest</u></b></p> <p>KB declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and a businessman on the harbour.</p> <p>DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and a businessman on the harbour.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson &amp; Sons in connection with the harbour.</p>	<b>AM</b>

<p><b>NPHC 42</b></p>	<p><b><u>Minutes</u></b></p> <p><b>RESOLVED</b> : That the public Part 1 minutes of the meeting held on 5 October 2011, including the summary of matters considered in Part 2, be approved subject to the inclusion of the following amendment:-</p> <p>Part A – Public Participation – insertion of</p> <p><i>“Fiona Thomas-Lambourn made certain comments directed specifically to Elizabeth Stevenson with prejudicial content. The Chairman ruled these out of order.”</i></p>	<p><b>GMcC / EB</b></p>
<p><b>NPHC 43</b></p>	<p><b><u>Matters Arising</u></b></p> <p>The Chairman informed the meeting that former Commissioners Nick Howell and John Lambourn had been provided with a copy of the minutes of the Board meeting held on 7 September 2011, up to the point of their removal.</p> <p>For clarification purposes the Chairman stated that advice only was being sought from Cornwall Council in respect of a number of governance matters, including the possible implementation of an appeals process.</p>	
<p><b>NPHC 44</b></p>	<p><b><u>Appointment of New Commissioners</u></b></p> <p>The Chairman reported that seven candidates had been shortlisted for interview, including five from the fishing and merchants’ sectors. It was a requirement of the Harbour Revision Order that at least one Commissioner was an active seagoing boat owner.</p> <p>Interviews were to be held on 24 and 25 November 2011 and those recommended for appointment would be ratified by the Board at its meeting on 7 December 2011. The Interview Panel comprised of the Chairman and Harbour Master, together with two independent panellists: Andy Brigden, Cornwall Council’s Maritime Officer and Steve Bailey, formerly of the MMO.</p>	
<p><b>NPHC 45</b></p>	<p><b><u>Executive Report</u></b></p> <p>The Harbour Master gave his report on Executive Matters since the last meeting. (Copy appended to the signed minutes).</p>	
<p><b>NPHC 46</b></p>	<p><b><u>Timetable of Board Meetings 2012</u></b></p> <p><b>RESOLVED:</b> That the dates of Board meetings during 2012 as set out in the report be approved.</p>	<p><b>All to note.</b></p>

<b>NPHC 47</b>	<b><u>Exclusion of the Press and Public</u></b>  The meeting <b><u>RESOLVED</u></b> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.	
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**SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 10 NOVEMBER 2011**

1. Minutes (Part 2) of the Meeting held on 5 October 2011

The minutes were approved by the Board.

2. Matters Arising

There were no matters arising from the minutes.

3. Logo

The Board gave its "in principle" support to the rebranding of NPHC.

4. Chairman's Report

The Board received an update on progress in formulating a future investment plan.

5. Finance Report

The Board received an update on the current financial position of NPHC.

6. Executive Report

The Board received the regular executive report on confidential matters relating to the harbour operation.

7. Any Other Business

None received.

8. Date of Next Meeting

To be held at 9.00 a.m. on Wednesday 7 December 2011 in the Newlyn Centre.

The meeting closed at 11.25 p.m.

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Chairman

7 December 2011