

**NEWLYN PIER AND HARBOUR COMMISSIONERS****MEETING OF THE ADVISORY BOARD HELD AT 5.00 P.M. ON WEDNESDAY 10 JUNE 2015 IN THE NEWLYN CENTRE, NEWLYN.**

**In attendance:** Father Keith Owen – Chairman Community Leader (KO)  
 Simon Cadman – Cornwall Inshore Fisheries & Conservation Authority (SC)  
 Tom McClure – Inshore Fisheries Sector (10m+) (TMcC)  
 Cllr John Moreland – Penzance Town Council (JM) - arrived at 17.45  
 Len Smith (LS) – Cornwall Council – arrived at 17.25  
 Paul Trebilcock – Catching Sector (PT)

**Also in attendance:** Rob Parsons, Harbour Master (RP)  
 Elaine Baker Commission Administrator (EB)

<b>AB.25</b>	<b><u>Apologies for Absence</u></b>  Apologies for absence were received from Joe Clive, Laurence Hartwell and Sam Winters.	
<b>AB.26</b>	<b><u>Declarations of Interest</u></b>  None received.	
<b>AB.27</b>	<b><u>Minutes</u></b>  <b>RESOLVED:</b> That the minutes of the meeting of the Advisory Board held on 12 March 2015 be approved as an accurate record and signed by the Chairman.	<b>EB</b>
<b>AB.28</b>	<b><u>Matter Arising</u></b>  On minute no. AB21/15 (Year End Accounts), RP reported that he had investigated the £100,000 reduction in landing dues but confirmed that the figure was accurate. Fish to the value of £4m had been landed and therefore it was assumed the figure was an historical accounting discrepancy.  On minute no.AB24/15 (Charges), RP commented that the increase in the slippage charges would remain but would be looked at again as part of the annual review. RP also confirmed that an annual slippage charge for all vessels was not being introduced.	

<p><b>AB.29</b></p>	<p><b><u>Harbour Master’s Operational Report</u></b></p> <p>RP reported that the audit of the accounts for year ended 2013 / 14 had been completed in May and that the audit of the accounts for 2015 / 15 would begin in the next couple of weeks, with the intention that they would be submitted to the July Board meeting for approval.</p> <p>RP commented on the historical accountancy problems, and confirmed that no further action had been taken by Pearce Wills regarding their outstanding payment claim.</p> <p>The new charges had been broadly accepted by the harbour users and that any users who were experiencing problems in meeting the new charges were being encouraged to discuss the matter with the Harbour Master. RP also commented that the Board was receptive to further amendments, if justified, and confirmed that following comments made by the Advisory Board (AB) the water charge for U10m vessels had been reduced from £200.00 to £50.00 p.a. as this was more equitable. The skip charges had also been amended in light of the AB’s comments. However, RP stated that water usage would be monitored to ensure that the charge accurately reflected usage.</p> <p>In response to a question, RP confirmed that if any harbour user was found to be making use of the facilities without paying, then enforcement action could be taken through the harbour byelaws.</p> <p>The electrical upgrade had been completed. However, there had been a few minor issues with the “save &amp; pay” scheme, when these had been addressed the system would be switched over, hopefully by the end of July 2015. In addition, a new North Pier sector light was to be fitted at the end of June as part of the upgrade. A new Lighthouse light bulb was also to be fitted to improve navigation for vessels entering the harbour. A hydrosphere bulb was to be fitted with back-up capability and remote control.</p> <p>There had also been an increase in the number of Scottish vessels landing at Newlyn which had increased revenue by £8K, together with a substantial increase in the use of the slipway. The previous annual income for the slipway was approximately £14K, however, this year £6K had been taken in the first financial quarter. There had been some issues regarding late cancellation and consideration was being given to the introduction of a cancellation fee to mitigate against the loss of income. The AB suggested the introduction of a “non-refundable deposit”. RP <b>AGREED</b> to put this suggestion the Board. The AB was also advised that the Board’s approval was also being sought to improving the toilet block at the slipway for its customers.</p> <p>RP reported that a bilateral agreement had been signed between NPHC and the UK Hydrographic Office to share tidal data.</p>	<p><b>RP</b></p>
---------------------	---	------------------

<p><b>AB.29 cont.</b></p>	<p>RP also commented on a number of potential future projects including a proposal for a new two storey Gig Clubhouse at Sandy Cove by Pendean Gig Club. The project was being supported by a grant funding application to Sport England. Plans, together with viability and feasibility studies were being produced to include storage for gigs, gymnasium and clubhouse facilities for community use. The RNLI was also applying for planning permission for an extension to its boathouse, increasing the footprint and erection of a first floor. The benefit to the harbour would be the provision of a new toilet / shower block for harbour users. The AB commented that a single storey building might be more acceptable to the neighbouring properties. RP noted the comments.</p> <p>The AB also raised the issue of the future of the fish market and there followed a general discussion on the need for the modernisation / improvement of the existing building, potential EMFF grant funding opportunities and “state-aid”, as grant funding could be limited to 45% of the total cost of the works due to the fact the NPHC employed less than 50 employees. RP commented that the fish market was due to be discussed at the next Board meeting in July.</p>	<p>RP</p> <p>RP</p>
<p><b>AB.30</b></p>	<p><b><u>Any Other Business</u></b></p> <p>The AB discussed the frequency of meetings and <b><u>AGREED</u></b> that quarterly meetings may be more effective, with the ability to call additional meetings if required. However, it was <b><u>AGREED</u></b> that the next meeting due to be held on 5 August be kept in the diary at this stage and that consideration given to it being used as the annual joint meeting with the Board of Commissioners.</p> <p>JM raised a number of issues including new marine engineering workshops, new rail freight terminal, maintenance depot and proposals to increase the number of cruise ship to Mounts Bay. JM was reminded that the AB was not the appropriate forum to raise such issues and that a formal approach should be made to the Board of Commissioners by the Town Council if it wished constructive engagement with the Board on such issues. However, RP commented that the Board would be considering a list of priority projects at its next Board meeting in July and that following that meeting a formal invitation would be extended to Penzance Town Council to participate in any relevant discussions / meetings.</p>	<p>RP / EB</p> <p>RP / EB</p> <p>RP</p>
	<p>The meeting closed at 6.15 p.m.</p>	
	<p>Date:</p>	<p>_____</p> <p>Chairman</p>