

**NEWLYN PIER AND HARBOUR COMMISSIONERS****MEETING OF THE ADVISORY BOARD HELD AT 5.00 P.M. ON WEDNESDAY 9 DECEMBER 2015 IN THE NEWLYN CENTRE, NEWLYN.**

**In attendance:** Father Keith Owen – Chairman, Community Leader (KO)  
 Joe Clive – Merchants’ Sector (JC)  
 Laurence Hartwell – Community Sector (LH)  
 Tom McClure – Inshore Fisheries Sector (10m+) (TMcC)  
 Cllr John Moreland – Penzance Town Council (JM)  
 Sam Waters – Community Sector (SW)

**Also in attendance:** Rob Parsons, Harbour Master (RP)  
 Elaine Baker Commission Administrator (EB)

<b>AB.31</b>	<b><u>Apologies for Absence</u></b>  Apologies for absence were received from Simon Cadman, Len Smith and Paul Trebilcock.	
<b>AB.32</b>	<b><u>Declarations of Interest</u></b>  None received.	
<b>AB.33</b>	<b><u>Minutes</u></b>  <b>RESOLVED:</b> That the minutes of the meeting of the Advisory Board held on 10 June 2015 be approved as an accurate record and signed by the Chairman.	<b>EB</b>
<b>AB.34</b>	<b><u>Matter Arising</u></b>  There were no matters arising from the minutes.	
<b>AB.35</b>	<b><u>Frequency of Meetings</u></b>  The Advisory Board considered the frequency of meetings in the light of a number of recent meeting cancellations. It was acknowledged that meetings should only be held when there were matters of strategic importance to be discussed and therefore it was <b>RESOLVED:</b> that three meeting be held in each calendar year.	<b>RP / EB</b>

<p><b>AB.36</b></p>	<p><b><u>Exclusion of the Press and Public</u></b></p> <p><b><u>RESOLVED:</u></b> That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.</p>	
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Summary of Matters Considered in Part 2 of the Meeting held on 9 December 2015

1. Programme Development Plan

The Advisory Board received the draft Programme Development Plan 2015 – 2020 which was due for formal adoption by the Board of Commissioners on 6 January 2016. The AB welcomed the document and the action which had been taken so far.

2. Any Other Business

No matters were raised.

