

NEWLYN PIER AND HARBOUR COMMISSIONERS

MEETING OF THE ADVISORY BODY HELD AT 6.00 P.M. ON WEDNESDAY 8 JUNE 2011 IN THE HARBOUR BOARD ROOM, NEWLYN HARBOUR.

In attendance: Joe Clive – Fish Merchants’ Sector (JC) – Chairman
 Julyan Drew – Community Leader (JD) – Vice-Chairman
 Eddy Derriman, Chief Fishery Officer (ED)
 Patrick Harkin – Traders / VAN (PH)
 Fiona Thomas Lambourn – Penzance Town Council (FTL)
 Geoffrey O’Donoghue – Yachting / Leisure Sector (GO’D)
 Ruth Simpson – Environment (RS)
 Len Smith – Cornwall Council (LS) substitute for
 Sandra Rothwell
 Andy Wheeler – Catching Sector (AW) substitute for
 Paul Trebilcock

Also in attendance: Elaine Baker Commission Administrator (EB)

	<p><u>Statement by the Chairman</u></p> <p>The Chairman made the following statement on the decision taken by NPHC on 31 May 2011 to remove three Board members.</p> <p><i>“Before commencing the meeting, I would like to make a statement on what has happened on the Board of Commissioners.</i></p> <p><i>The Vice-Chairman and I have spoken to the Chairman of NPHC and he has clarified the position after the headlines in the media.</i></p> <p><i>The Board had been having problems with certain members who seemed to lack the trust and respect of the rest of the Commissioners. They had been warned on previous occasions and the matter has been resolved.</i></p> <p><i>There was a vote and three members were removed from the Board, another left and one more retired from the Board for business reasons which was his original intention.</i></p> <p><i>I still have full confidence in Gilbert McCabe, as has the Department for Transport and fully intend fulfilling my duty on this body.</i></p> <p><i>However, I have heard from an outside source that there are members of this Advisory Body who are unhappy with the situation and feel that they must resign.</i></p> <p><i>If this is the case, I must ask that it happens immediately as I would like to proceed with the meeting as planned.</i></p> <p><i>What happens with the internal politics of the Commissioners should not impede the job of regenerating the port of Newlyn.”</i></p>	
--	---	--

	<p>The Vice-Chairman wished it recorded in the minutes that he dis support Chairman's statement.</p> <p>No resignations were forthcoming and it was <u>AGREED</u> that the issue of the dismissal of the three Commissioners be taken under Any Other Business.</p>	
AB08	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Sandra Rothwell and Paul Trebilcock.</p>	
AB.09	<p><u>Minutes</u></p> <p><u>RESOLVED:</u> That the minutes of the meeting of the Advisory Body held on 13 April 2011 be approved as an accurate record, and that they be signed by the Chairman.</p>	EB
AB.10	<p><u>Matters Arising</u></p> <p>On minute no. AB.04 (Terms of Reference of the Advisory Committee) an amended version was circulated to all members of the Advisory Body.</p>	
AB.11	<p><u>Meetings</u></p> <p>The Chairman and Vice-Chairman reported back to the Advisory Body on the meeting with Chairman of NPHC which took place on 4 May 2011. The Advisory Body was advised that the meeting had been very positive and that the Board of Commissioners was keen to move the harbour operations forward for the benefit of all harbour users and stakeholders.</p> <p>The Chairman also reported on the meeting with David Whitehead, British Ports Authority held on 24 May 2011. The main focus of the discussion was the operation of the Newlyn Pier & Harbour Commissioners (NPHC), and issues discussed included public participation at Board meetings for which there was general agreement should be continued, the improving financial position of NPHC, and how the Advisory Body should input into NPHC's longer term strategic project.</p>	
AB.12	<p><u>Profiles</u></p> <p>EB advised those members of the Advisory Body who had not already done so to provide a brief personal profile which would be circulated to all members of the Advisory Body by way of background information.</p>	All to note.
AB.13	<p><u>Communications</u></p> <p>The Advisory Body received a copy of NPHC's Communication Policy and considered what measures it could introduce to communicate its work to all stakeholders.</p>	

<p>AB.13 cont.</p>	<p>Possible suggestions included the production of a regular newsletter and a page on NPHC's website to include details on the membership of the Advisory Body, overview of its work and published minutes. EB advised that the Board was currently reviewing its website and that it might be possible to incorporate a page for the Advisory Body provided that it was responsible for compiling the information. It was AGREED that this issue would be brought forward for further discussion at the next meeting.</p> <p>It was AGREED that all external communications should be authorised by the Chairman and / or Vice-Chairman of the Advisory Committee and that any member speaking to the press and public must make it clear whether they were speaking on behalf of the Advisory Body or in a personal capacity.</p> <p>It was AGREED that the contact details would be re-circulated to all members of the Advisory Body.</p>	<p>EB</p> <p>EB</p>
<p>AB.14</p>	<p><u>Any Other Business</u></p> <p><u>Agenda Preparation</u></p> <p>It was AGREED that a draft agenda for each meeting would be circulated to all members on email in advance of publication. Any member of the Advisory Body wishing to have an item placed on the agenda to forward details to EB via email, or leave details at the Harbour Office.</p> <p><u>Communication</u></p> <p>A number of members of the Advisory Body expressed concern at the lack of information being received from the Board on current issues.</p> <p>It was suggested that the Harbour Master could be asked to produce a brief report on current matters affecting the harbour. EB AGREED to discuss this request with the Harbour Master and report back to the next meeting.</p> <p>The Advisory Body also felt that it was important for a date to be arranged for a joint meeting between the Advisory Body and the Board, and EB AGREED to come forward with a list of possible dates to the next meeting.</p> <p><u>Board of Commissioners</u></p> <p>RS referred to the recent dismissal of three Commissioners from the Board of NPHC and also read out the resignation letter from David Munday, Commissioner.</p> <p>There followed a detailed discussion on a number of issues surrounding the Board's decision, mainly relating to process. The Advisory Body was concerned that it had not been formally notified of the Board's decision which it did not feel was in the "spirit" of joint working for the benefit of the local community. The Advisory Body</p>	<p>EB / All to note.</p> <p>EB</p> <p>EB</p>

	<p>also felt that a consequence of the Board’s decision was that minority voices would not be heard in the future.</p> <p>The Advisory Body <u>AGREED</u> that the Board of NPHC be advised that:-</p>	
	<p>1. The Advisory Body formally requests that the reasons for the Board’s decision be made public; and</p>	
	<p>2. That the Board considers the implementation of an appeals procedure in accordance with good governance arrangements.</p>	
	<p>The meeting closed at 7.40 p.m.</p>	
	<p style="text-align: right;">_____</p> <p style="text-align: right;">Chairman</p> <p>Date:</p>	