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3<sup>rd</sup> June 2011

**MEETING OF THE ADVISORY BODY**

The meeting of the Advisory Body will be held as follows:-

**DATE: WEDNESDAY 8 JUNE 2011**  
**TIME: 6.00 P.M.**  
**VENUE: THE BOARD ROOM NEWLYN HARBOUR**

Elaine Baker  
Commission Administrator

**TO ALL MEMBERS OF THE ADVISORY BODY**

**8 JUNE 2011**

**AGENDA**

1. Apologies for Absence

2. Minutes

To confirm the Minutes of the Meeting held on 13 April 2011 (copy attached).

3. Matters Arising

To consider any matters arising from the Minutes and to provide an update of actions taken.

4. Meetings

- (a) Chairman and Vice-Chairman to report back on the meeting held with the Chairman of NPHC and the Harbour Master on 4 May 2011.
- (b) Chairman to report back on the meeting with David Whitehead, British Ports Authority held on 24 May 2011.

5. Profiles

A table setting out the profiles of those members of the Advisory Body received so far is attached for information. Details of any outstanding profiles to be provided at the meeting.

6. Communications

As agreed at the last meeting a copy of NPHC's Communications Policy is attached.

Advisory Body to discuss how to communicate its work to all stakeholders.

7. Any Other Business

8. Date of Next Meeting

Members of the Advisory Body are reminded that the next meeting will be held at 6.00 p.m. on **Thursday 15 September 2011** in the **Harbour Board Room**.