

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 8 JANUARY 2014 IN THE BOARD ROOM NEWLYN HARBOUR

In attendance: Gilbert McCabe (Chairman) (GMcC)

Kevin Bennetts (KB)
 Harry Blakeley (HB)
 Mike Collier MBE (MC)
 Jim McKenna (JMck)
 Rob Parsons (RP)
 David Stevens (DS)
 Elizabeth Stevenson (ES)

Also in attendance: Elaine Baker, Commission Administrator (EB)
 Harry Pearce, Pearce Wills (by telephone) (HP)

Other Attendees: Ruth Simpson – Local Resident
 Helen Burnham – Local Resident

	<p><u>PART A PUBLIC PARTICIPATION</u></p> <p>Ruth Simpson commented on the untidy appearance of the harbour, the possibility of NPHC working with the Cornwall Wildlife Trust to make environmental improvements within the harbour and the possible removal of the telegraph pole located next to the memorial on Fore Street, Newlyn. RP responded by saying that rubbish clearance within the harbour was a priority but in view of planned works over the next few months the situation was likely to worsen before improvements were realised. He also agreed to look into the issue of the telegraph pole and Cornwall Wildlife Trust in the coming weeks once other priority matters had been addressed.</p>	<p><u>ACTION</u></p> <p>RP</p>
	<p><u>PART B – MEETING OF THE COMMISSIONERS</u></p>	
NPHC 55	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Paul Corin, Rob Salvidge and Rob Wing.</p>	
NPHC 56	<p><u>Declarations of Interest</u></p> <p>KB declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour, as a businessman on the harbour and as Chairman of the Newlyn Fish Festival Committee.</p>	

<p>NPHC 56 cont.</p>	<p>MC declared a personal interest in any items on the agenda in connection with the harbour as an employee of the Maritime & Coastguard Agency and a pontoon user.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property.</p> <p>DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.</p> <p>RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.</p>	<p>EB</p>
<p>NPHC 57</p>	<p><u>Minutes</u></p> <p>RESOLVED: That the public (Part 1) minutes of the meeting held on 20 November 2013, including the summary of matters considered in Part 2, be approved and signed by the Chairman, subject to the following amendments:-</p> <p>NPHC 43 (Matters Arising), insertion of the “RP” between “and” and “commented” in the first line of the paragraph, and the deletion of “RP commented that” at the beginning of the second sentence of the paragraph.</p> <p>Page 3, Minute No. NPHC 28/13 (Follow Up Local Enterprise Partnership (LEP) – Maritime Partnership) deletion of the word “Training” after “Seafood Cornwall”.</p>	<p>EB</p>
<p>NPHC 57</p>	<p><u>Matters Arising</u></p> <p>On NPHC 43 (Matters Arising), MC requested an update on the current position regarding the Advisory Body (AB). EB explained that the Board had agreed to undertake a review of the current operation and membership of the AB and that a report would be brought back to the Board at its March meeting and that the complaint submitted to Cornwall Council in respect of Cllr Fiona Thomas-Lambourn had been referred for investigation.</p> <p>In addition, the Chairman stated that expressions of interest from individuals wishing to serve on the AB would be sought, and it was AGREED that it would be beneficial for an advert to be placed in the Cornishman seeking expressions of interest.</p> <p>It was further AGREED to establish an appointments panel to interview potential candidates which would make recommendations to the Board</p>	<p>EB</p> <p>EB / GMcC</p>

<p>NPHC 57 cont</p>	<p>on appointments. Panel to comprise of Chair / Vice-Chair and one other Commissioner. JMCK / HB / MC / DS agreed to assist in the process.</p>	
<p>NPHC 58</p>	<p><u>HARBOUR MASTER'S (PART 1) REPORT</u></p> <p>The Harbour Master presented his Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>Regarding the leak in the harbour wall along Fore Street, RP commented that Cormac was planning to insert a clay pipe in the wall to deal with the continuing problem. ES commented that on occasions raw sewage could be seen to be discharging into the harbour via the leak and that the problem should be investigated. JMCK <u>AGREED</u> to raise the issue with the local Cornwall Councillor.</p> <p>In respect of the new Ice Plant, RP reported that the old structure and asbestos roof was in the process of being removed and site prepared prior to the installation of the new building. It was hoped that the new ice plant would be completed by March 2014.</p>	<p>RP</p>
<p>NPHC 59</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 8 JANUARY 2014

1. Minutes (Part 2) of the Meeting held on 20 November 2013.

The minutes, as amended, were approved by the Board.

2. Matters Arising

The Board discussed the grading machine and the issuing of invoices.

3. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included finance, property, harbour operations and Health & Safety matters.

4. Chairman's Business

The Board discussed a number of confidential matters, including approval to the continuation of Barclay PLC as NPHC's preferred bank and an update to the authorised signatories.

5. Any Other Business

The Board discussed the application of the Freedom of Information Act and staffing matters

The meeting closed at 11.45 p.m.

Chairman

20 March 2014