

TELEPHONE
01736 362523

FAX
01736 332709

A.T. MUNSON
HARBOUR MASTER
and
CLERK TO THE COMMISSIONERS



Harbour Office
Newlyn
Penzance
Cornwall
TR18 5HW

29 February 2012

NEWLYN PIER & HARBOUR COMMISSIONERS

Meeting of the Board of Commissioners will be held as follows:

DATE: WEDNESDAY 7 MARCH 2012

TIME: 9.00 A.M.

VENUE: NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman: Gilbert McCabe
Vice-Chairman: Glenn Caplin

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Andrew Munson
Dave Stevens

Elizabeth Stevenson
Rob Salvidge
Ray Tovey
Rob Wing

7 MARCH 2012

AGENDA

PART ONE

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interests

Commissioners are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this Agenda.

3. Minutes

To receive the Minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 1 February 2102. (copy attached) (pages 1-6).

4. Matters Arising

To consider any matters arising from the minutes.

5. Executive Report

The Harbour Master to report to the Board on Executive matters.

6. Finance Report

To receive an update on the current financial position of the harbour. David Hines-Randle to report.

7. Exclusion of Press and Public

The Board is asked to consider passing the following resolution:-

That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

7 MARCH 2012

AGENDA

PART TWO

8. Minutes

To receive the Minutes Part 2 of the Board Meeting held on 1 February 2012 (copy attached for Commissioners only) (pages 7 - 12)

9. Matters Arising

To consider any matters arising from the minutes.

10. Finance Report

To receive a report on the current financial position. David Hines-Randle to report.

11. HR

To receive an update on various staffing related matters. David Hines-Randle to report.

12. Draft 2012 / 13 Budget & Cash Flow Plan

The draft 2012 / 13 Budget and Cash Flow Plan will be presented at the meeting. David Hines-Randle to report.

13. Draft 2012 / 13 Maintenance Investment Plan

The draft 2012 / 13 Maintenance Investment Plan will be presented at the meeting. Harbour Master & David Hines-Randle to report.

14. Property Matters

To update the Board on various property matters, including discussion on the future use of The Ripple site. David Hines-Randle to report.

15. Cornish Ice Company – New Lease

To receive a progress report regarding a new lease for the Cornish Ice Company. Harbour Master to report.

16. Executive Report

To receive the executive report of confidential matters since the last meeting. Harbour Master to report.

17. Draft Communications Strategy

Chairman to report.

18. Draft Strategy Document

Chairman to report.

19. Seaman's Mission Building

Harbour Master to report on continuing discussions.

20. Any Other Business

21. Date of Next Meeting

To note that the next meeting of the Board of Commissioners will take place at 9.00 a.m. on **Wednesday 4 April 2012 Newlyn Centre.**