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3 February 2011

ADVISORY BODY CONVENING COMMITTEE

The next meeting of the Committee will be held as follows:-

DATE: MONDAY 7 FEBRUARY 2011
TIME: 4.00 P.M.
VENUE: NEWLYN CENTRE, NEWLYN
(FOLLOWING MEETING WITH THE CATCHING SECTOR)

Elaine Baker
Commission Administrator

To:

Chairman : Ray Tovey

Committee Members

John Lambourn
Dave Munday
Juliet Taylor

7 FEBRUARY 2011

AGENDA

1. Apologies for Absence

2. Declarations of Interests

Members of the Committee are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this Agenda.

3. Update on Membership

To receive an update on membership of the Advisory Body and to agree a strategy to address vacancies / nil responses.

4. Inaugural Meeting

To discuss arrangements for the inaugural meeting between the Advisory Body and the Board of Commissioners. To consider the following issues in detail:-

- Date / time / venue for meeting
- Commissioner attendance
- Presentation of the Operational Plan 2011 / 2011 and Strategic Operational Plan 2012 – 2017
- Role and Terms of Reference of the Advisory Body

5. Any Other Business

6. Date of Next Meeting

To agree, if necessary, a date for a further meeting of the Committee