

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 5 NOVEMBER 2014 IN THE BOARD ROOM, NEWLYN HARBOUR

In attendance: Rob Wing (Vice - Chairman) (RW) In the Chair

Harry Blakeley (HB)
 Mike Collier MBE (MC)
 Rob Parsons (RP)
 David Stevens (DS)
 Elizabeth Stevenson (ES)

Also in attendance: Elaine Baker, Commission Administrator (EB)

Other Attendees: None.

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	There was no public participation as no members of the public were present at the meeting.	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 25	<u>Apologies for Absence</u> Apologies for absence were received from Paul Corin, Gilbert McCabe and Jim McKenna.	
NPHC 26	<u>Declarations of Interest</u> MC declared a personal interest in any items on the agenda as a pontoon user. DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC. ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property.	

NPHC 26 cont.	RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market.	EB
NPHC 27	<p><u>Minutes</u></p> <p>RESOLVED: That the public (Part 1) minutes of the meeting held on 3 September 2014, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p>	EB
NPHC 28	<p><u>Matters Arising</u></p> <p>The Chairman advised the Board that Rob Salvidge had formally resigned from the Board of Commissioners and that the process would commence for the filling of the vacancy.</p> <p>The Board also acknowledged the recent death of Edwin Madron, Harbour Master, Mousehole Harbour.</p>	RP / EB
NPHC 29	<p><u>Advisory Board</u></p> <p>The Harbour Master gave a brief report on the first meeting of the Advisory Board (AB) at which Father Keith Owen had been appointed Chairman and Sam Winters, Vice-Chair.</p> <p>The Harbour Master commented that the issue of marine workshops as part of the regeneration of Penzance had been raised by Cllr John Moreland, Penzance Town Council and that a formal request from the Town Council regarding participation by NPHC in the discussions was awaited.</p> <p>The Harbour Master also commented that the AB had requested access to Board confidential minutes relating to strategic matters that it might consider in the future. The Harbour Master stated that there were clear guidelines on the operation of the AB and that these would be adhered to. In future the Board would receive the confirmed minutes of each AB meeting.</p>	EB
NPHC 30	<p><u>Harbour Master's (Part 1) Report</u></p> <p>The Board received the Harbour Master's Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p>	
NPHC 31	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting RESOLVED to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 5 NOVEMBER 2014

1. Minutes (Part 2) of the Meeting held on 3 September 2014

The minutes were approved by the Board.

2. Matters Arising

There were no matters arising from the minutes.

3. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included finance, property, harbour operations and staffing matters, including resolutions in respect of debt write-off and the purchase of equipment.

4. Any Other Business

Issues discussed included ice plant, vessels in the harbour and dogs on harbour property.

The meeting closed at 7.30 p.m.

Chairman

7 January 2015