

All communication to be addressed to Clerk to the Commissioners

TELEPHONE
01736 362523

FAX
01736 332709

A.T. MUNSON
HARBOUR MASTER
and
CLERK TO THE COMMISSIONERS



Harbour Office
Newlyn
Penzance
Cornwall
TR18 5HW

28 September 2011

NEWLYN PIER & HARBOUR COMMISSIONERS

Meeting of the Board of Commissioners will be held as follows: -

DATE: WEDNESDAY 5 OCTOBER 2011

TIME: 9.00 A.M.

VENUE: NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman : Gilbert McCabe
Vice -Chairman: Glenn Caplin

Commission Members

Kevin Bennetts
Mike Collier MBE
Andrew Munson

Dave Stevens
Elizabeth Stevenson
Ray Tovey

Board Meeting 5 October 2011

5 OCTOBER 2011

AGENDA

PART 1

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interests

All Commissioners are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this Agenda.

3. Minutes

To receive the Minutes of the Part 1 and Part 2 Summary of the Board Meetings held on 7 September 2011. (copy attached) (pages 1 - 6)

4. Matters Arising

To consider any matters arising from the minutes.

5. Executive Report

In the absence of the Harbour Master, the Chairman will give a verbal report to the Board on Executive matters.

6. Governance Arrangements

To report that the Chairman, Harbour Master and Commission Administrator are currently looking at future governance arrangements for NPHC.

7. Recruitment of New Commissioners

Chairman to update the Board on the progress being made in respect of the appointment of new Commissioners.

8. Exclusion of Press and Public

The Board is asked to consider passing the following resolution:-

That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

5 OCTOBER 2011

AGENDA

PART TWO

9. Minutes

To receive the Minutes Part 2 of the Board Meeting held on 7 September 2011 (copy attached for Commissioners only) (pages 7 - 13)

10. Matters Arising

To consider any matters arising from the minutes.

11. Future Investment

The Chairman to report on options for future capital investment improvements to the harbour and planned maintenance investment. Copies of the Operational Plan to be available at the meeting.

12. Strategic Plan – The Way Forward

Chairman to report.

13. Executive Report

In the absence of the Harbour Master, the Chairman to report on progress made in respect of confidential executive matters since the last meeting, including an update on the current position with regard to the property portfolio and the recruitment of new Commissioners.

14. Any Other Business

15. Date of Next Meeting

To note that the next meeting of the Board of Commissioners will take place at 9.00 a.m. on **Wednesday 2 November 2011, Newlyn Centre.**