

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 4 SEPTEMBER 2013 IN THE BOARD ROOM NEWLYN HARBOUR

In attendance: Gilbert McCabe (Chairman) (GMcC)
Rob Wing (Vice-Chairman) (RW)

Kevin Bennetts (KB)
Mike Collier MBE (MC)
Jim McKenna (JMck)
Andrew Munson (AM)
Rob Salvidge (RS)
David Stevens (DS)
Elizabeth Stevenson (ES)

Also in attendance: Rob Parsons, Harbour Master Designate (Observer only)
Elaine Baker, Commission Administrator (EB)

Other Attendees: Ruth Simpson
Helen Burnham
Fiona Thomas-Lambourn
Josh Barrie, the Cornishman

	<p><u>WELCOME TO THE NEW HARBOUR MASTER DESIGNATE</u></p> <p>The Chairman welcomed Rob Parsons, the new Harbour Master Designate and Jim McKenna, one of the two Cornwall Council appointees to the Board of Commissioners. The Board was also advised that Councillor Harry Blakeley had also been appointed by Cornwall Council but was not in attendance.</p>	
	<p><u>PART A PUBLIC PARTICIPATION</u></p> <p>The Chairman reminded those attending that Fiona Thomas-Lambourn had made certain prejudicial comments about one of the Commissioners at an earlier meeting in October 2011. The Chairman had formally requested that she make an apology before making any further statements at Board meetings. An apology had not been made and therefore Fiona Thomas-Lambourn would not be able to make any comments at the meeting. Fiona Thomas-Lambourn made an objection and the Chairman ruled that he would contact her after the meeting to arrange a convenient time to discuss the matter.</p> <p>Ruth Simpson asked for an update on the issue of illegal parking which had been raised at the last meeting. The Harbour Master replied that he had met with Armtrac and that it had been agreed that a little more discretion would be used in the future by Armtrac staff and that the</p>	<p><u>ACTION</u></p> <p>GMcC / EB</p>

	<p>offending member of staff had been moved to a different area.</p> <p>Ruth Simpson also commented that as a member of the Advisory Body it was disappointing that members of the body had not been given the opportunity to discuss the recent resignation of the Chairman and to consider the appointment of a new Chairman.</p>	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 21	<p><u>Apologies for Absence</u></p> <p>An apology for absence was received from Paul Corin.</p>	
NPHC 22	<p><u>Declarations of Interest</u></p> <p>KB declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour, as a businessman on the harbour and as Chairman of the Newlyn Fish Festival Committee.</p> <p>MC declared a personal interest in any items on the agenda in connection with the harbour as an employee of the Maritime & Coastguard Agency.</p> <p>AM declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons.</p> <p>DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.</p> <p>RS declared a personal interest on any items on the agenda as an operator of a vessel using the harbour.</p> <p>RW declared a personal interest on any items on the agenda in connection with the harbour as a fish merchant using the harbour.</p>	AM
NPHC 23	<p><u>Minutes</u></p> <p><u>RESOLVED:</u> That the public (Part 1) minutes, of the meetings held on 3 July and the Extraordinary Meeting held on 22 July 2013, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p>	EB

<p>NPHC 24</p>	<p><u>Matters Arising</u></p> <p>No matters were raised.</p>	
<p>NPHC 25</p>	<p><u>Resignation of the Chairman of the Advisory Body</u></p> <p>The Board noted the resignation of Joe Clive as Chairman of the Advisory Body. The Chairman reported that Mr Clive wished to continue as a member of the body. The Chairman and Harbour Master had attended a number of Advisory Body meetings but expressed concern at its current membership, lack of attendance by members and on how the body was currently operating. It was <u>AGREED</u> that a meeting be arranged between Commissioners and members of the Advisory Body to discuss the current situation and that a report be brought back to the next meeting on 6 November 2013 on a proposed way forward.</p>	<p>GMcC / AM / RP / EB</p>
<p>NPHC 26</p>	<p><u>Executive Report</u></p> <p>The Harbour Master presented his Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>Regarding the Mission Toilets, ES referred to a recent article in the Western Morning News concerning a situation in North Cornwall where Cornwall Council had been forced to keep the toilets open. JMCK confirmed that there had been a few instances where discussions to transfer ownership had failed and Cornwall Council had kept them open. JMCK asked for clarification on the areas of concern and <u>AGREED</u> to facilitate a meeting with officers from Cornwall Council to address the problems. He agreed to email possible dates to EB</p> <p>The Harbour Master reported that the main problems were the overall standard of workmanship, leaking urinals, unclean floors, loose toilet pan, a problem in the Ladies Toilets relating to the pit which continually back filled and resulted in raw sewerage being dispersed on to the road and the lack of a “deep clean”. However, Cormac Ltd had commenced work on site that week to correct the problems. It was also <u>AGREED</u> that representatives of Mousehole Harbour Commissioners would also attend the meeting to discuss similar problems.</p> <p>Regarding the “Vanquish”, the Harbour Master reported that repairs to the vessel were likely to take 2 /3 months to complete. The Harbour Master reported that it was a complex issue and that the RNLI had become involved as the vessel had been refused entry into Falmouth and as there was no other vessel within the vicinity to assist the Life Boat had towed the vessel to safe anchorage. The SOS representative had requested that the vessel be towed into Newlyn Harbour and this had been undertaken by a commercial company.</p> <p>The Board expressed its thanks to the Harbour Master for his assistance in the incident.</p>	<p>JMCK / AM / EB</p> <p>AM</p>

<p>NPHC 26 cont.</p>	<p>It was AGREED that the recommendation relating to Heyworths Farm Buildings in connection with the new Ice Plant be considered in Part 2 of the agenda.</p>	
<p>NPHC 27</p>	<p><u>Newlyn Fish Festival</u></p> <p>KB in his capacity as Chairman of the Fish Festival Committee reported that 7,400 people had paid to enter the event which excluded children U16 for which entry to the event was free. The event had been very successful and KB expressed his pleasure in the presentation made to AM in recognition of his work to the festival.</p>	
<p>NPHC 28</p>	<p><u>Follow Up Local Enterprise Partnership (LEP) – Maritime Workshop</u></p> <p>The Vice-Chairman referred to attendance at the recent workshop organised by the LEP which hoped to establish a protocol relating to sea sector priorities through investment and EU funding in 2014. Those attending had been asked to disseminate the information but concern had been expressed that there was no focal point for the fishing sector “no voice to talk to”. This was in contrast to the “Voice of the Agricultural Sector” which had produced a baseline document setting out the main priorities and which would greatly assist the agricultural sector’s chances of accessing the EU funding.</p> <p>In an attempt to “kick start” the discussion within the fishing sector, the Chairman and Vice-Chairman had met with Seafood Cornwall Training (SCT) with a view to using it as platform on which to engage with the fishing sector. The Vice-Chairman had met with Chris Pomfrett, LEP who “in principle” had no objection to SCT being used as voice on a temporary basis for the marine industry. An extraordinary meeting of SCT was to be held to discuss the proposal.</p> <p>KMcK suggested that Sandra Rothwell, Head of Economic Development, Cornwall Council be approached to give a briefing on how the LEP might work together with SCT as it was important to start formalising priorities in advance of the funding round in 2015. JMCK felt that the development of a baseline document was a good idea but it needed to be achieved within the next few months.</p>	<p>RW / GMcC</p>
<p>NPHC 29</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting RESOLVED to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 4 SEPTEMBER 2013

1. Minutes (Part 2) of the Meeting held on 3 July 2013 and the Extraordinary Meeting held on 22 July 2013.

The minutes were approved by the Board.

2. Matters Arising

The Board noted that no progress had been made regarding the erection of a sign designating the refuelling area.

3. Turner & Co

Following legal advice, the Board resolved to write-off the debt in respect of Turner & Co.

4. Advisory Body

This matter had been dealt with in the Part 1 agenda.

5. Harbour Office Renovations

The Board requested that a further report be brought back to the next meeting on options for the renovation / relocation of the Harbour Office.

6. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included property, harbour operations and Health & Safety matters.

7. Finance Report

The Chairman provided the Board with an interim update on the current financial position of the harbour.

8. Chairman's Business

No items were raised.

9. Any Other Business

The Board discussed issues regarding the Fish Festival and Newlyn Lights.

10. Date of Next Meeting

Next Board meeting to be held at 9.00 a.m. on Wednesday 6 November 2013 in the Harbour Board Room.

The meeting closed at 11.45 a.m.

Chairman

20 November 2013