

All communication to be addressed to Clerk to the Commissioners

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28 March 2012

NEWLYN PIER & HARBOUR COMMISSIONERS

Meeting of the Board of Commissioners will be held as follows:

DATE: WEDNESDAY 4 APRIL 2012

TIME: 9.00 A.M.

VENUE: NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman: Gilbert McCabe
Vice-Chairman: Glenn Caplin

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Andrew Munson
Dave Stevens

Elizabeth Stevenson
Rob Salvidge
Ray Tovey
Rob Wing

Board Meeting 4 April 2012

4 APRIL 2012

AGENDA

PART ONE

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interests

Commissioners are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this Agenda.

3. Minutes

To receive the Minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 7 March 2102. (copy attached) (pages 1 - 5).

4. Matters Arising

To consider any matters arising from the minutes.

5. Re-appointment of Commissioners

To consider the re-appointment of Commissioners whose current terms of office expire on 30 May 2012 under Article 7 of the Harbour Revision Order 2010.

The Commissioners affected are as follows:-

Glenn Caplin, Mike Collier, Rob Salvidge and David Stevens.

6. Website & Logo

To update the Board on the development of the new website and new logo.

7. Executive Report

The Harbour Master to report to the Board on Executive matters.

8. Finance Update

To receive an update on the current financial position of the harbour. David Hines-Randle to report.

9. Exclusion of Press and Public

The Board is asked to consider passing the following resolution:-

That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

4 APRIL 2012

AGENDA

PART TWO

10. Minutes

To receive the Part 2 Minutes of the Board Meeting held on 7 March 2012 (copy attached for Commissioners only) (pages 7-12).

11. Matters Arising

To consider any matters arising from the minutes.

12. HR Report

To receive an update on various staffing related matters. David Hines-Randle to report.

13. Year End Accounts 2011

To receive the final accounts for 2011. David Hines-Randle to report.

14. Grant Application to Cornwall Council

To receive an update on progress on the production of the grant application to Cornwall Council.

15. Executive Report

To receive the executive report of confidential matters since the last meeting. Harbour Master to report.

16. Draft Communications Strategy

RS to report.

17. Draft Strategy Document

Chairman to report.

18. Any Other Business

19. Date of Next Meeting

To note that the next meeting of the Board of Commissioners will take place at 9.00 a.m. on **Wednesday 2 May 2012 Newlyn Centre.**