

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 4 MARCH 2015 IN THE BOARD ROOM, NEWLYN HARBOUR

In attendance: Gilbert McCabe (Chairman) (GMcC)
 Rob Wing (Vice - Chairman) (RW)

Kevin Bennetts (KB)
 Paul Corin (PC) - Left the meeting at 12.10 p.m.
 Rob Parsons (RP)
 David Stevens (DS)
 Elizabeth Stevenson (ES) – Left the meeting at 12.30 p.m.

Also in attendance: Elaine Baker, Commission Administrator (EB)

Other Attendees: Channel 4 Film Crew

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	The Channel 4 film crew advised the Board that they were filming a documentary about new trawler men coming into the fishing industry and the effects on the local community. Some of the filming would take place on board vessels operating out of Newlyn Harbour and the Harbour Master offered his assistance.	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 48	<u>Apologies for Absence</u> Apologies for absence were received from Mike Collier and Jim McKenna.	
NPHC 49	<u>Declarations of Interest</u> KB declared a personal interest in any items on the agenda in connection with the harbour as a businessman on the harbour. PC declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour. DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.	

<p>NPHC 49 cont.</p>	<p>RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property.</p> <p>RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market.</p>	<p>EB</p>
<p>NPHC 50</p>	<p><u>Minutes</u></p> <p><u>RESOLVED</u>: That the public (Part 1) minutes of the meeting held on 7 January 2015, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p>	<p>EB</p>
<p>NPHC 51</p>	<p><u>Matters Arising</u></p> <p>There were no matters arising from the minutes.</p>	
<p>NPHC 52</p>	<p><u>Operational Budget 2015 / 16</u></p> <p>This item was moved to the confidential part of the agenda as it contained staffing matters.</p>	
<p>NPHC 53</p>	<p><u>Harbour Master's (Part 1) Report</u></p> <p>The Board received the Harbour Master's Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>The Harbour Master circulated the monthly Health & Safety report. (Copy appended to the signed minutes).</p>	
<p>NPHC 54</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting <u>RESOLVED</u> to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 4 MARCH 2015

1. Minutes (Part 2) of the Meeting held on 7 January 2015

The minutes were approved by the Board.

2. Matters Arising

There were no matters arising from the minutes.

3. Charges Review

Delegated authority to Harbour Master, in consultation with the Chairman and Vice-Chairman to approve the charges review after consultation with Commissioners. Report to be considered by the Advisory Board at its meeting on 12 March 2015. Implementation of new charges effective 1 April 2015.

4. Commissioner Vacancy

The Board received an update on the progress of filling the casual vacancy on the Board and expressions of interest received to date.

5. Operational Budget 2015 / 16

The Board approved the Operational Plan and Budget 2015 / 16.

6. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included property, harbour operations and staffing matters, including a resolution in respect of a claim for damages and personal injury claim

7. Any Other Business

There were no other issues raised.

The meeting closed at 12.55 p.m.

Chairman