

TELEPHONE  
01736 362523

FAX  
01736 332709

EMAIL  
harbourmaster@newlynharbour.com

**Rob Parsons**  
HARBOUR MASTER  
&  
CLERK TO THE COMMISSIONERS



Harbour Office

Newlyn

Penzance

TR18 5HW

25 February 2015

**NEWLYN PIER & HARBOUR COMMISSIONERS**

A Meeting of the Board of Commissioners will be held as follows:-

**DATE** WEDNESDAY 4 MARCH 2015

**TIME** 9.00 A.M.

**VENUE** NEWLYN CENTRE, NEWLYN (Please note change of venue)

Elaine Baker  
Commission Administrator

To:

Chairman: Gilbert McCabe  
Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts  
Harry Blakeley  
Mike Collier MBE  
Paul Corin  
Jim McKenna

Rob Parsons  
David Stevens  
Elizabeth Stevenson

**4 MARCH 2015**

**AGENDA**

**PART A: PUBLIC PARTICIPATION**

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

**PART B: MEETING OF THE COMMISSIONERS**

1. Apologies for Absence

2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 7 January 2015. (Copy attached) (Pages 1 - 4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Operational Budget 2015 /16

The Board to approve the Operational Plan and Budget for 2015 / 16. (To be tabled at the meeting).

6. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. Report to be tabled at the meeting.

7. Exclusion of the Press and Public

The Board is asked to pass the following resolution:-

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

**4 MARCH 2015**

**AGENDA**

**PART TWO**

8. Minutes

To receive the minutes (Part 2) of the Board Meeting held on 7 January 2015. (Copy attached for Commissioners only) (Pages 5 - 9)

9. Matters Arising

To consider any matters arising from the minutes.

10. Charges Review

Board to consider a report by the Harbour Master on a review of charges, and to consider the recommendations contained therein. Report for Commissioners only to be tabled at the meeting.

11. Commissioner Vacancy

Harbour Master to update the Board on the progress of filling the current casual vacancy.

12. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

13. Any Other Business