

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 3.00 P.M. ON WEDNESDAY 3 SEPTEMBER 2014 IN THE BOARD ROOM, NEWLYN HARBOUR

In attendance: Gilbert McCabe (Chairman) (GMcC)

Rob Wing (Vice-Chairman) (RW)

Harry Blakeley (HB)

Kevin Bennetts (KB)

Mike Collier MBE (MC)

Paul Corin (PC)

Rob Parsons (RP)

David Stevens (DS)

Elizabeth Stevenson (ES)

Also in attendance: Elaine Baker, Commission Administrator (EB)

Other Attendees: Scott Hamilton – Reporter, The Cornishman

	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	There were no questions from members of the public.	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
	The Harbour Master advised the Board that the flags were at half-mast in remembrance of John Quirk, a former RNLI member who had recently passed away. The Board was also advised of the recent deaths of Phil Pengelly and Bernard Evans.	
NPHC 13	<u>Apologies for Absence</u>	
	There were no apologies for absence.	
NPHC 14	<u>Declarations of Interest</u>	
	KB declared a personal interest in any items on the agenda as a businessman on the harbour and as Chairman of the Newlyn Fish Festival Committee.	
	MC declared a personal interest in any items on the agenda in connection with the pontoons as a pontoon user.	
	PC declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.	

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<p>NPHC 14 cont.</p>	<p>DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour.</p> <p>RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.</p> <p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property.</p> <p>RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market.</p>	<p>EB</p>
<p>NPHC 15</p>	<p><u>Minutes</u></p> <p>RESOLVED: That the public (Part 1) minutes of the meeting held on 9 July 2014, including the summary of matters considered in Part 2, be approved and signed by the Chairman.</p>	<p>EB</p>
<p>NPHC 16</p>	<p><u>Matters Arising</u></p> <p>There were no matters arising from the Part 1 minutes.</p>	
<p>NPHC 17</p>	<p><u>Advisory Body – Appointment of New Member</u></p> <p>This item was withdrawn from the agenda.</p>	
<p>NPHC 18</p>	<p><u>Harbour Master’s (Part 1) Report</u></p> <p>The Harbour Master presented his Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>The Harbour Master advised the Board that the formal transfer of the Mission Public Conveniences had been completed that day, which included a pro-rata element of grant from Cornwall Council for the remaining financial year.</p> <p>KB gave a report on the annual Newlyn Fish Festival. Unfortunately, in view of the inclement weather attendance by the public for the opening ceremony conducted by George Eustace MP had been poor. However, the weather improved along with visitor numbers. This year’s festival had not been as financially successful as in previous years but the public had demonstrated goodwill in its attendance and there had been favourable press coverage for the industry as a whole.</p>	

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NPHC 18 cont.	<p>There had only been one issue during the day which related to security staff allowing a dog on to the quays which would be addressed for future events.</p> <p>Finally, in his capacity as Chairman of the Newlyn Fish Festival KB expressed his personal thanks to the harbour staff for their work in connection with the festival.</p>	
NPHC 19	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting RESOLVED to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 3 SEPTEMBER 2014

1. Minutes (Part 2) of the Meeting held on 9 July 2014

The minutes were approved by the Board.

2. Matters Arising

Updates were provided on the Penlee Gig Club, Sandy Cove and the extent of NPHC land ownership.

3. Staffing

This item was considered a part of the Harbour Master's Part II report of confidential matters.

4. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included staffing, finance, rents, property, harbour operations and health & safety matters; including the rescinding of a previous resolution in respect of an on-going staffing issue, and resolutions in respect of the payment of an ex-gratia payment, closing of the annual accounts for 2011 / 12 and 2012 / 13, the writing-off of bad debts and property rents.

5. Chairman's Business

The Board discussed membership of the Board of Commissioners.

6. Any Other Business

Ice plant & berthing, vessel movements and other harbour operations.

The meeting closed at 16.50 p.m.

Chairman

5 November 2014