

TELEPHONE  
01736 362523

FAX  
01736 332709

EMAIL  
harbourmaster@newlynharbour.com

**Rob Parsons**  
HARBOUR MASTER  
&  
CLERK TO THE COMMISSIONERS



Harbour Office

Newlyn

Penzance

TR18 5HW

26 April 2017

**NEWLYN PIER & HARBOUR COMMISSIONERS**

A Meeting of the Board of Commissioners will be held as follows: -

**DATE**        WEDNESDAY 3 MAY 2017

**TIME**        9.00 A.M.

**VENUE**      NEWLYN CENTRE, NEWLYN

Elaine Baker  
Commission Administrator

To:  
Chairman:            Rob Wing  
Vice-Chairman      Mike Collier MBE

Commissioners

Kevin Bennetts  
Paul Corin  
Anthony Hoskin  
Jim McKenna

Lucy Parsons  
Rob Parsons  
Sam Winters

**3 MAY 2017**

**AGENDA**

**PART A: PUBLIC PARTICIPATION**

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the agenda that they wish the Commissioners to consider. Points that are not relevant to the agenda will be taken forward to the next meeting of the Board.

**PART B: MEETING OF THE COMMISSIONERS**

**Welcome to New Commissioner**

1. Apologies for Absence
2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board meeting held on 1 March 2017. (Copy attached) (Pages 1 - 4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Change to Date of July Board Meeting

To consider a change to the date of the Board meeting in July.

6. Re-appointment of Commissioners

Under Article 7 of the Newlyn Pier & Harbour Revision (Constitution) Order 2010, the Board to consider the re-appointment of the following Commissioners for a further three year term of office expiring on 30 May 2020:-

- Kevin Bennetts
- Paul Corin

7. Re-appointment of Auditors

The Board is recommended to approve the re-appointment of Kelsall Steel as auditors for Newlyn Pier & Harbour Commissioners for further one year period up to 30 May 2018.

8. Communications Strategy & Development of the Website

The Harbour Master and Sam Winters to give a presentation to the Board on improvements to the harbour's Communications Policy and development of the website.

9. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. To be tabled at the meeting

10. Exclusion of the Press and Public

The Board is asked to pass the following resolution: -

"That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

**3 MAY 2017**

**AGENDA**

**PART TWO**

11. Minutes

To receive the minutes (Part 2) of the Board meeting held on 1 March 2017. (Copy attached for Commissioners only) (Pages 5 - 10)

12. Matters Arising

To consider any matters arising from the minutes.

13. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

14. Chairman's Business

15. Any Other Business