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Rob Parsons
HARBOUR MASTER
&
CLERK TO THE COMMISSIONERS



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28 August 2015

NEWLYN PIER & HARBOUR COMMISSIONERS

A Meeting of the Board of Commissioners will be held as follows:-

DATE WEDNESDAY 2 SEPTEMBER 2015

TIME 9.00 A.M.

VENUE NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:

Chairman: Gilbert McCabe

Vice-Chairman: Rob Wing

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Jim McKenna

Lucy Parsons
Rob Parsons
Tamsyn Quintrell-Bond
David Stevens
Elizabeth Stevenson

2 SEPTEMBER 2015

AGENDA

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

Welcome to New Commissioners

Chairman to formally welcome Tamsyn Quintrell-Bond to the Board of Commissioners.

Former Harbour Commissioner

As a mark of respect the Board to note the recent death of Pat French, former Harbour Commissioner.

1. Apologies for Absence
2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 1 July 2015. (Copy attached) (Pages 1 - 4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Calendar of Meetings for 2016

The Board to approve the calendar of meetings for 2016 as follows:-

- Wednesday 6 January
- Wednesday 2 March
- Wednesday 4 May
- Wednesday 6 July
- Wednesday 7 September
- Wednesday 2 November

6. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. (To be tabled at the meeting).

7. Exclusion of the Press and Public

The Board is asked to pass the following resolution:-

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

2 SEPTEMBER 2015

AGENDA

PART TWO

8. Minutes

To receive the minutes (Part 2) of the Board Meeting held on 1 July 2015. (Copy attached for Commissioners only) (Pages 5-7)

9. Matters Arising

To consider any matters arising from the minutes.

10. Financial Update

The Harbour Master & Bernard Pooley, Kelsall Steele to provide the Board with an update on the current financial position.

11. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

12. Investment Strategy Sub Committee (ISSC)

Harbour Master to update the Board following the first meeting of the ISSC held on 10 July 2015.

13. Any Other Business