

All communication to be addressed to Clerk to the Commissioners

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25 April 2012

NEWLYN PIER & HARBOUR COMMISSIONERS

Meeting of the Board of Commissioners will be held as follows:

DATE: WEDNESDAY 2 MAY 2012

TIME: 9.00 A.M.

VENUE: NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman: Gilbert McCabe
Vice-Chairman:

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Andrew Munson

Dave Stevens
Elizabeth Stevenson
Rob Salvidge
Rob Wing

2 MAY 2012

Board Meeting 2 May 2012

AGENDA

PART ONE

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interests

Commissioners are reminded to make any declarations of personal and / or prejudicial interests that they may have in relation to items on this Agenda.

3. Minutes

To receive the Minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 4 April 2012. (copy attached) (pages 1-6).

4. Matters Arising

To consider any matters arising from the minutes.

Appointment and Re-appointment of Commissioners

The Board to consider the appointment and re-appointment of Commissioners whose terms of office are due to expire on 30 May 2012.

5. Election of Vice-Chairman

The Board to consider the election of a Vice-Chairman

6. Executive Report

The Harbour Master to report to the Board on Executive matters.

7. Finance Report

To receive an update on the current financial position of the harbour. David Hines-Randle to report.

8. Year End Accounts 2011

The Board is asked to approve the year end accounts for 2011. David Hines-Randle to report.

9. Code of Practice regarding Fee Paying Passengers

The Board is asked to consider the attached report regarding fee paying passengers and to approve a new code of practice.

10. Car Parking on the Old Quay

The Board is asked to consider the attached report which sets a proposal to deal with the problem of car parking on the Old Quay.

11. Exclusion of Press and Public

The Board is asked to consider passing the following resolution:-

That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

2 MAY 2012

AGENDA

PART TWO

12. Minutes

To receive the Minutes Part 2 of the Board Meeting held on 4 April 2012 (copy attached for Commissioners only) (pages 7-11)

13. Matters Arising

To consider any matters arising from the minutes.

14. Finance Report

David Hines-Randle to report on the current financial position.

15. Operations / Non Harbour Issues

David Hines-Randle to report.

16. Executive Report

The Harbour Master to report. To include discussion on progress made in respect of confidential executive matters since the last meeting.

17. Draft Communications Strategy

The Board is asked to consider proposals for a new communications strategy. Rob Salvidge to report.

18. Draft Strategy Document

The Board is asked to consider the detail of a new strategy document. Chairman to report.

19. De-Registered Vessels

The Board to discuss the issue of de-registered vessels in the harbour.

20. Any Other Business

21. Date of Next Meeting

To note that the next meeting of the Board of Commissioners will take place at 9.00 a.m. on **Wednesday 6 June, 2012 Newlyn Centre.**