

NEWLYN PIER AND HARBOUR COMMISSIONERS (NPHC)

MEETING OF THE COMMISSIONERS HELD AT 9.00 A.M. ON WEDNESDAY 1 JULY 2015 IN NEWLYN CENTRE, NEWLYN

In attendance: Gilbert McCabe (Chairman) (GMcC)
Rob Wing (Vice - Chairman) (RW)

Kevin Bennetts (KB)
Rob Parsons (RP)
Lucy Parsons (LP)
David Stevens (DS)
Elizabeth Stevenson (ES)

Also in attendance: Elaine Baker, Commission Administrator (EB)

Other Attendees: None.

<u>Welcome to New Commissioner</u>		
The Chairman welcomed Lucy Parsons to the Board.		
	<u>PART A PUBLIC PARTICIPATION</u>	<u>ACTION</u>
	No members of the public were in attendance.	
	<u>PART B – MEETING OF THE COMMISSIONERS</u>	
NPHC 75	<u>Apologies for Absence</u> Apologies for absence were received from Mike Collier, Paul Corin, Jim McKenna and Tamsyn Quintrell-Bond.	
NPHC 76	<u>Declarations of Interest</u> KB declared a personal interest in any items on the agenda in connection with the harbour as a businessman on the harbour. DS declared a personal interest in any items on the agenda in connection with the harbour as the owner of a boat using the harbour and as a businessman on the harbour. RP declared a personal interest in any items on the agenda relating to staffing matters as an employee of NPHC.	

<p>NPHC 76 cont.</p>	<p>ES declared a personal interest in any items on the agenda which referred to W Stevenson & Sons Ltd in connection with the harbour, as a tenant of harbour property, as an agent operating on the fish market and as a family boat owner using the pontoons and harbour facilities and tenant of harbour property.</p> <p>RW declared a personal interest in any items on the agenda in connection with the harbour as a fish merchant operating on the market.</p>	<p>EB</p>
<p>NPHC 77</p>	<p><u>Resignation of Commissioner</u></p> <p>The Chairman advised the Board that Cllr Harry Blakeley had resigned from Cornwall Council due to ill health, and therefore from the Board of Commissioners. It was <u>AGREED</u> that an email be sent to the Leader of Cornwall Council requesting that the vacancy be filled at the earliest opportunity, and that in accordance with the HRO, the Council's appointee be from the local area.</p> <p>RP also explained that JMck had confirmed that he wished to continue as a Commissioner and that further consideration would be given to avoiding clashes with meetings of Cornwall Council's Cabinet.</p>	<p>GMcC / RP / EB</p>
<p>NPHC 78</p>	<p><u>Minutes</u></p> <p><u>RESOLVED:</u> That the public (Part 1) minutes of the meeting held on 6 2015, including the summary of matters considered in Part 2, and the Extraordinary Meeting held on 18 May 2015 be approved and signed by the Chairman.</p>	<p>EB</p>
<p>NPHC 79</p>	<p><u>Matters Arising</u></p> <p>On minute no. NPHC 68/15 (Advisory Board (AB)), RP confirmed that the reference to the "annual slipway charge" was an error and that no such charge was being introduced and that the AB had been advised accordingly.</p>	
<p>NPHC 80</p>	<p><u>November Board Meeting</u></p> <p><u>RESOLVED:</u> - That the Board meeting due to be held on Wednesday 4 November be rescheduled for 9.00 a.m. on Wednesday 18 November 2015 to provide additional time for project development.</p>	<p>RP / EB</p>
<p>NPHC 81</p>	<p><u>Harbour Master's (Part 1) Report</u></p> <p>The Board received the Harbour Master's Part 1 report of executive matters since the last meeting (copy appended to the signed minutes).</p> <p>Ice Plant – RP explained that the demolition of the plant would be completed within the next three weeks at which point consideration would be given to how to utilise the space.</p>	<p>RP</p>

<p>NPHC 81 cont.</p>	<p>Compound, adjacent to Survitec – RP confirmed that clearance of the area had begun.</p> <p>Port Waste Management Plan (PWMP) Audit – RP advised that during the recent audit the issue of seagulls getting into the open waste skips had been highlighted and that better methods of storage of waste had been recommended. RP stated that he would investigate alternative closed storage methods, for waste oil and general rubbish, and report back to the next meeting. The PWMP was reviewed every two years by the MCA, and improved signage on the harbour would also be looked at to improve enforcement.</p> <p>Slipway – RP reported that the toilet block had been refurbished, and that in future the key would only be issued when the slip was in use. An issue had also been raised regarding gate security which would be investigated.</p>	<p>RP</p> <p>RP</p>
<p>NPHC 82</p>	<p><u>Exclusion of the Press and Public</u></p> <p>The meeting RESOLVED to exclude the press and public at this point in the proceedings as matters of a confidential and personal nature were to be discussed.</p>	

**SUMMARY OF MATTERS CONSIDERED IN THE CONFIDENTIAL PART OF THE AGENDA OF
THE MEETING OF THE NEWLYN PIER & HARBOUR COMMISSIONERS HELD ON 1 JULY 2015**

1. Minutes (Part 2) of the Meeting held on 6 May 2015

The minutes were approved by the Board.

2. Matters Arising

There were no matters arising from the minutes.

3. Harbour Master's Part 2 Report

The Board received the monthly report on confidential executive matters since the last meeting, which included financial, property, harbour operations and staffing matters, as well as a resolution in respect of the establishment of an Investment Strategy Sub Committee.

4. Any Other Business

None.

The meeting closed at 11.18 a.m.

Chairman