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&
CLERK TO THE COMMISSIONERS



Harbour Office

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TR18 5HW

23 February 2017

NEWLYN PIER & HARBOUR COMMISSIONERS

A Meeting of the Board of Commissioners will be held as follows: -

DATE WEDNESDAY 1 MARCH 2017

TIME 9.00 A.M.

VENUE NEWLYN CENTRE, NEWLYN

Elaine Baker
Commission Administrator

To:
Chairman: Rob Wing

Commissioners

Kevin Bennetts
Mike Collier MBE
Paul Corin
Jim McKenna

Lucy Parsons
Rob Parsons
Sam Winters

1 MARCH 2017

AGENDA

PART A: PUBLIC PARTICIPATION

A period of fifteen minutes has been set aside for members of the public to raise points in relation to the Agenda that they wish the Commissioners to consider. Points that are not relevant to the Agenda will be taken forward to the next Meeting of the Board.

PART B: MEETING OF THE COMMISSIONERS

1. Apologies for Absence

2. Declarations of Interest

Commissioners are reminded to make declarations of personal and / or prejudicial interests that they may have in relation to the items on the agenda.

3. Minutes

To receive the minutes of the Part 1 and Part 2 Summary of the Board Meeting held on 4 January 2017. (Copy attached) (Pages 1 - 4).

4. Matters Arising

To consider any matters arising from the minutes.

5. Appointment of Vice-Chairman

The Board to consider the appointment of a Vice-Chairman.

6. Resignation of Commissioner

The Board to be advised of the resignation of David Stevens as a Commissioner.

7. Appointment of New Commissioners

Harbour Master to report on potential candidates as new Commissioners to fill the current vacancies on the Board.

8. Harbour Master's (Part 1) Report

The Harbour Master to present his report to the Board. The report includes operational, staffing, property and finance issues. Where appropriate the report will include recommendation(s) for consideration by the Board. To be tabled at the meeting

9. Exclusion of the Press and Public

The Board is asked to pass the following resolution: -

“That due to the confidential nature of the following item(s) to be considered, that the press and the public are excluded from the meeting on the grounds that they involve the likely disclosure of information of a personal nature relating to an individual, the business and / or financial affairs of third parties and / or legal proceedings.

1 MARCH 2017

AGENDA

PART TWO

10. Minutes

To receive the minutes (Part 2) of the Board Meeting held on 4 January. (Copy attached for Commissioners only) (Pages 5 - 9)

11. Matters Arising

To consider any matters arising from the minutes.

12. Newlyn Fish Market – Purchasing Platform

The Board to consider the issue of a new purchasing platform for the fish market.

13. Operational Budget 2017 – 18

Board to consider the draft Operational Budget 2017 – 18 as presented by the Harbour Master at the meeting.

14. Charges Review 2017

Board to undertake the annual review of harbour fees and charges.

15. Harbour Master's (Part 2) Report

The Harbour Master to present his confidential report to the Board. The report includes operational, staffing, property and finance matters and where appropriate will include recommendation(s) for consideration by the Board. Report for Commissioners only to be tabled at the meeting.

16. Chairman's Business

17. Any Other Business